



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 13, 2026

REGIONAL MEMORANDUM

No. **748** s. 2026

MANDATORY USE OF NEGOTIATED PROCUREMENT UNDER REPUBLIC ACT NO. 11321 (SAGIP SAKA ACT) FOR THE IMPLEMENTATION OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)

To: Schools Division Superintendents
Assistant Schools Division Superintendents
Division SBFP Coordinators
School Heads, Public Elementary Schools
All Others Concerned

1. In line with the Department of Education's commitment to ensure the efficient implementation of the School-Based Feeding Program (SBFP), promote support for local farmers and fisherfolk, and ensure the timely delivery of nutritious food commodities to beneficiaries, this Office hereby mandates the use of **Negotiated Procurement – Community Participation and/or Negotiated Procurement under Republic Act No. 11321, otherwise known as the Sagip Saka Act**, whenever applicable and feasible in the procurement of food commodities and agricultural products for the School-Based Feeding Program.

2. All Schools Division Offices (SDOs) and implementing schools are directed to prioritize the procurement of eligible food commodities, agricultural products, and related supplies through **Negotiated Procurement under the Sagip Saka Act** from accredited farmers' and fisherfolk cooperatives, associations, organizations, and other qualified local producers consistent with existing procurement laws, rules, and regulations.

3. The adoption of this procurement modality aims to:

- a. ensure timely procurement and delivery of food commodities for SBFP implementation;
- b. support local farmers, fisherfolk, and community-based producers;
- c. promote access to fresh, nutritious, and locally produced food items; and
- d. strengthen partnerships between schools and local agricultural stakeholders.

4. All implementing schools shall:

- a. assess the availability of qualified farmer and fisherfolk organizations within their locality;
- b. utilize Negotiated Procurement under the Sagip Saka Act for the procurement of food commodities whenever the requirements and conditions prescribed by law are met;



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph



- c. maintain complete procurement and financial records supporting the use of the modality; and
 - d. submit periodic reports to their respective SDOs on the status of procurement and implementation.
5. The Schools Division Offices shall:
- a. provide technical assistance and guidance to schools on the proper application of the Sagip Saka procurement modality;
 - b. facilitate coordination with Local Government Units, the Department of Agriculture, and other relevant agencies to identify qualified farmer and fisherfolk organizations;
 - c. monitor and ensure compliance of all implementing schools with this Memorandum, particularly on the utilization of Negotiated Procurement under the Sagip Saka Act;
 - d. establish a monitoring and reporting mechanism indicating the number of schools utilizing the modality, procurement status, issues encountered, and corrective actions undertaken; and
 - e. consolidate and submit quarterly compliance reports to the Regional Office through the SBFP Regional Focal Person.
6. The Regional Office, through the SBFP Regional Management Team, shall monitor the compliance of SDOs and schools with this Memorandum. SDOs shall conduct regular monitoring and validation of procurement activities to ensure adherence to applicable procurement laws and regulations.
- Schools that are unable to utilize the Sagip Saka procurement modality shall provide a written justification and supporting documentation to the SDO for evaluation and appropriate action.
7. Expenses related to the conduct of monitoring, technical assistance, and coordination activities shall be charged against available SBFP Program Support Funds and other available funds, subject to existing accounting and auditing rules and regulations.
8. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: None
References: Republic Act No. 11321 or the "Sagip Saka Act"
Republic Act No. 12009

To be indicated in the Perpetual Index under the following subjects:

MONITORING NEGOTIATED PROCUREMENT

ESSD-SHNU-ALSL

DEPARTMENT OF EDUCATION
SBFP REGIONAL SECTION - REGIONAL OFFICE NO. VIII
748
By:



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph

