



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 19, 2026

**REGIONAL MEMORANDUM**

No. **767** s. 2026

**CONSTITUTION OF THE REGIONAL INNOVATION REVIEW COMMITTEE**

To: Schools Division Superintendents  
Functional Division Chiefs  
All Others Concerned

1. Consistent with Regional Memorandum No. 1319, s. 2024 entitled “*Adoption of Innovation Management Guidelines*,” and to ensure the systematic evaluation, approval, monitoring, utilization, and adoption of innovation initiatives within the Department of Education Regional Office VIII, this Office hereby constitutes the **Regional Innovation Review Committee (RIRC)**.

2. The Regional Innovation Review Committee shall be composed of the following:

Chairperson	Dr. Marilyn B. Siao, CESO IV <i>Assistant Regional Director</i>
Vice-Chairperson	Dr. Rita R. Dimakiling - <i>Chief, PPRD</i>
Members	Dr. Gertrudes C. Mabutin - <i>Chief, CLMD</i> Dr. Rosemarie M. Guino - <i>Chief, AD</i> Dr. Ryan R. Tiu - <i>Chief, QAD</i> Dr. Harvie D. Villamor - <i>Chief, HRDD</i> Ms. Mercedes D. Sarmiento - <i>Chief, FTAD</i> Ms. Alma E. Suyom - <i>Chief, FD</i> Dr. Alejanda B. Lagumbay - <i>Chief, ESSD</i>
Secretariat	Ms. Maryjean S. Menil - <i>EPS Designate, PPRD</i> Ms. Hydelyn N. Cinco - <i>PO III</i> Atty. Jennylind D. Daya - <i>EPS II</i>

3. In the absence of any regular member, a duly designated permanent alternate may participate in committee meetings and perform the functions of the principal member.

4. The Regional Innovation Review Committee shall perform the following functions:

- Assess and endorse innovation proposals submitted in accordance with the approved Innovation Management Guidelines;

- b. Provide technical support to proponents in the implementation of approved innovation initiatives;
  - c. Conduct comprehensive reviews and evaluations of completed innovation initiatives and recommend the issuance of appropriate certifications;
  - d. Monitor the implementation and progress of innovation initiatives;
  - e. Facilitate the dissemination, utilization, replication, and institutionalization of successful innovations; and
  - f. Perform such other functions as may be necessary in the effective implementation of innovation management initiatives within the Region.
5. The Secretariat shall:
- a. Organize and facilitate meetings and deliberations of the Committee;
  - b. Conduct preliminary screening of submitted innovation proposals;
  - c. Maintain records, minutes, resolutions, evaluation results, and other pertinent documents;
  - d. Communicate Committee actions and recommendations to proponents and concerned offices;
  - e. Prepare reports and provide administrative and technical support necessary for the effective discharge of the Committee's functions.
6. Immediate dissemination of and compliance with this Memorandum are desired.



**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Regional Director



Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

COMMITTEE                  INNOVATION

PPRD-JDD

