



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 24, 2026

**OFFICE MEMORANDUM**

AD-2026- **329**

**UPDATED STATEMENT OF ASSETS, LIABILITIES, AND NETWORTH (SALN)  
REVIEW AND COMPLIANCE COMMITTEE**

To: Assistant Regional Director  
Regional Chief of Divisions  
All Others Concerned

1. In compliance to CSC Memorandum Circular No. 3, s. 2013 (Amendment to the Review and Compliance Procedure in the Filing and Submission of the Statement of Assets, Liabilities and Networth & Disclosure of Business Interests and Financial Conditions), the SALN Review and Compliance Committee is hereby updated as follows:

Chairperson	<b>Dr. JIMMY G. GULA</b> Education Program Supervisor Quality Assurance Division
Members	<b>Mr. JOHN E. DACATIMBANG</b> Special Investigator III Legal Unit  <b>Ms. CHONA O. ZABALA</b> Administrative Officer IV Personnel Section

2. The Committee shall have the following duties and responsibilities:
- 2.1 Render any opinion interpreting the provisions on the review and compliance procedures and determine whether a statement is properly filed.
  - 2.2 Review and evaluate the SALN submission of covered personnel in order to determine if the SALN has been submitted on time, complete and in proper form.
  - 2.3. Ensure that the SALN has been filed by the declarant:
    - a. within thirty (3) days after assumption to office, statements of which much be reckoned as of declarant's first day of service;
    - b. on or before April 30 of every year thereafter, statements of which must be reckoned as of December 31 of the preceding year; and
    - c. within thirty (30) days after separation from the service, statements of which must be reckoned as of declarant's last day of office.

- 2.4 Inform the reporting individual if the SALN is not properly filed and direct him/her to take necessary corrective action.
- 2.5 Prepare a list of the following employees, in alphabetical order, and submit to the Head of Agency, copy furnished as may be applicable, the Civil Service Commission, the Office of the Ombudsman, or the Office of the President;
  - a. Those who filed their SALNs with complete data;
  - b. Those who filed their SALNs but with incomplete data; and
  - c. Those who did not file their SALNs
3. It is understood that the committee shall uphold the right to privacy all employees by protecting their individual personal information in accordance with RA 10173 (Data Privacy Act of 2012).
4. This designation which is in addition to the duties and functions of your present position shall not entail additional compensation and shall continue to be effective until rescinded.
5. Please be guided accordingly.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Regional Director 

AD-PS-EDR

