



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 13, 2026

OFFICE MEMORANDUM

PPRD-2026-346

**REMINDER ON THE CONDUCT OF MID-YEAR PERFORMANCE COMMITMENT
REVIEW, EVALUATION AND ASSESSMENT OF FUNCTIONAL DIVISIONS**

To: Chiefs of Functional Divisions
Unit/Section Heads
All Others Concerned

1. With reference to DepEd Order No. 02, s. 2015, titled **"Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS)"** in the Department of Education, all Functional Divisions of this Regional Office are reminded to conduct their respective mid-year evaluation and assessment of the Office/Individual Performance Commitment and Review Forms (OPCRF/IPCRF) for the current rating period (2026-2027).
2. This activity aims to evaluate and assess the accomplishments of targets set in the 2026 OPCRf and IPCRFs of personnel, and to discuss related issues, concerns, and support needed to ensure the attainment of performance targets.
3. All Division Chiefs are enjoined to:
 - a. conduct their respective mid-year review on or before July 31, 2026;
 - b. ensure the active participation of all division personnel in the review;
 - c. properly document the proceedings, including the minutes of the meeting; and
 - d. submit a copy of the minutes of the meeting to the Policy, Planning and Research Division (PPRD) for consolidation and monitoring purposes.
4. Results of this mid-year review shall serve as basis for identifying areas for improvement and for guiding personnel in accomplishing their targets for the remaining half of the rating period.
5. Immediate dissemination of and compliance with this Memorandum are desired.

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PPRD-MSM

