



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

June 30, 2026

**REGIONAL MEMORANDUM**

No. **812** s. 2026

**ONLINE MEETING WITH SELECTED ADMINISTRATIVE DIVISION  
 PERSONNEL AND SELECTED INFORMATION  
 TECHNOLOGY OFFICERS**

To: Schools Division Superintendents  
 Division Payroll-in-Charge  
 Regional Human Resource Management Officer  
 All Others Concerned

1. This Office announces the conduct of an online meeting with selected Administrative personnel and selected Information Technology Officers on July 1, 2026, from 1:30 p.m. to 4:00 p.m.

2. The participants in the said meeting are the following:

NO.	PERSONNEL	OFFICE
1	Payroll-in-Charge	All SDOs and Regional Office (RO)
2	HRMO	RO and Ormoc City
3	Information Technology Officers	Baybay City Borongan City Calbayog City Eastern Samar Northern Samar Samar Southern Leyte RO

3. This meeting shall serve as an avenue to discuss the requirements and processes involved in the development of a new payroll and Human Resource information systems.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.

**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**

Regional Director



Enclosure: None  
 Reference: None  
 To be indicated in the Perpetual Index  
 under the following subjects:  
**MEETINGS**

ORD-ICTU-JAL



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