



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 8, 2026

REGIONAL MEMORANDUM

FD-2025- **865**

**HOSTING ARRANGEMENTS FOR THE QUARTERLY WORKSHOP ON THE
PREPARATION AND CONSOLIDATION OF FINANCIAL
ACCOUNTABILITY REPORTS (FARS) NOS. 1
AND 1-A, CY 2026 (2ND QTR)**

To: Schools Division Superintendent
Schools Division of Leyte

1. Pursuant to Memorandum No. OASF-2026-1339 issued by the Office of the Assistant Secretary for Finance (OASF), Department of Education Central Office, relative to the conduct of the **Quarterly Workshop on the Preparation and Consolidation of Financial Accountability Reports (FAR) Nos. 1 and 1-A, CY 2026 (Second Quarter)**, please be informed that the activity will be hosted by the Department of Education Regional Office VIII and co-hosted by the Schools Division of Leyte.

2. In this connection, the Schools Division Office of Leyte is advised that any additional expenses which may be incurred in relation to the hosting of the activity, other than the procurement of board and lodging for which funds have already been downloaded by the Department of Education Central Office, may be charged against the **Division's local funds**, subject to the usual budgeting, accounting, auditing, and procurement rules and regulations of the Commission on Audit (COA), the Department of Budget and Management (DBM), and other existing government policies.

3. Further, the following non-teaching personnel from the Schools Division Office of Leyte are hereby requested to serve as members of the host team and performers during the Opening Program of the activity to be held on **July 22, 2026**, at **Summit Hotel, Marasbaras, Tacloban City**:

Name	Designation/Participation
1. Marichar C. Moraleta	Performer
2. Luisita P. Aque	Performer
3. Lora Lyn B. Nicolas	Performer
4. Julie Ann P. Centino	Performer
5. Neri Margaret O. Fabillo	Emcee

4. The identified personnel are requested to coordinate closely with the Finance Division, DepEd Regional Office VIII, to ensure the smooth and orderly conduct of the opening program and other hosting arrangements.

5. Immediate dissemination of and strict compliance with this Memorandum are desired.

fr:
SALUSTIANO T. JIMENEZ JD, EdD., CESO III
Regional Director *fr of a*

Enclosures: None

References: OASF-2026-1339

To be indicated in the Perpetual Index under the following subjects:

FARS

WORKSHOP

FD-BS-GJNC

