



REGIONAL MEMORANDUM

**IN-PERSON TECHNICAL WORKING SESSIONS FOR THE DEVELOPMENT
OF THE NEW PAYROLL SYSTEM AND HUMAN RESOURCE
INFORMATION SYSTEM MODULES**

1. Alongside the in-person technical working sessions for the continuous development of the Regional Integrated Portal, this Office, through the Information and Communications Technology Unit, shall include the development of the new payroll system and human resource information system modules.

2. The participants to these activities, schedules, and venues are the following:

NO.	NAME	OFFICE	SCHEDULE & VENUE
1	Jim Albert Lagado	Regional Office	August 17-20, 2026 – DepEd Calbayog City (live-out)
2	Gary Ballon	DepEd Calbayog City	
3	Rolando Lucenecio Jr	DepEd Northern Samar	
4	Christian Paul Abuda	DepEd Samar	
5	Joel Quilantang	DepEd Southern Leyte	September 14-18 – DepEd Regional Office VIII (live-out)

3. Travel expenses incurred during this activity shall be charged against the respective Offices' local funds and/or program support funds, subject to the existing accounting rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: n/a

References: n/a

To be indicated in the Perpetual Index under the following subjects:

INFORMATION TECHNOLOGY

ORD-ICTU-JAL



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