



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 12, 2026

**OFFICE MEMORANDUM**

PPRD – 2026 - **401**

**COMPOSITION OF EVALUATION TEAMS AND GUIDELINES FOR THE REVIEW  
AND EVALUATION OF INNOVATION PROPOSALS**

To: Regional Innovation Review Committee Members  
Regional Innovation Review Committee Secretariat  
All Others Concerned

1. Pursuant to Regional Memorandum No. 1319, s. 2024, titled *Adoption of Innovation Management Guidelines*, Regional Memorandum No. 767, s. 2026, titled *Constitution of the Regional Innovation Review Committee*, and Office Memorandum PPRD-2026-379, titled *Orientation of the Regional Innovation Review Committee on the Implementation of the Innovation Management Guidelines*, the members of the Regional Innovation Review Committee (RIRC) are hereby organized into two (2) Evaluation Teams to facilitate the timely, objective, and consistent review and evaluation of innovation proposals submitted to the Regional Office.

2. The composition of the RIRC into Evaluation Teams is intended to ensure an efficient distribution of evaluation assignments while maintaining the prescribed standards, criteria, and procedures under the Innovation Management Guidelines.

3. Accordingly, the following RIRC members are hereby assigned to their respective Evaluation Teams:

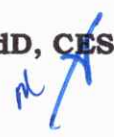
| <b>TEAM A</b>                            | <b>TEAM B</b>                         |
|------------------------------------------|---------------------------------------|
| Dr. Gertrudes C. Mabutin<br>Chief, CLMD  | Dr. Rita R. Dimakiling<br>Chief, PPRD |
| Dr. Ryan R. Tiu<br>Chief, ESSD           | Dr. Harvie D. Villamor<br>Chief, HRDD |
| Dr. Alejanda B. Lagumbay<br>Chief, QAD   | Dr. Rosemarie M. Guino<br>Chief, AD   |
| Ms. Mercedes D. Sarmiento<br>Chief, FTAD | Ms. Alma E. Suyom<br>Chief, FD        |

4. The Chairperson, Dr. Marilyn B. Siao, CESO IV, Assistant Regional Director, shall exercise overall supervision over the evaluation process and provide guidance to both Evaluation Teams, as may be necessary.

5. The Evaluation Teams may access the innovation proposals assigned to them for evaluation through the following link: <https://shorturl.at/plexL>. The evaluation scoresheets may likewise be accessed through the same link.

6. The evaluators shall submit the duly accomplished and signed hard copies of the evaluation scoresheets to the **Policy, Planning, and Research Division (PPRD)** for consolidation and documentation.

7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Regional Director 

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

EVALUATION

INNOVATION COMMITTEE



PPRD-JDD