

8/18/24

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Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

Appendix 61

PURCHASE ORDER

Supplier : <u>MADISON PARK HOTEL, INC.</u>	P.O. No. : <u>2026-08-0165</u>
Address : <u>Brgy. 87 Manlurip San Jose, Tacloban City</u>	Date : <u>August 18, 2026</u>
TIN : <u>010-253-381-00000</u>	Mode of Procurement : <u>Small Value</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DepEd RO8</u>	Delivery Term : <u>Door-to-Door Delivery</u>
Date of Delivery : <u>On the Dates of Activity</u>	Payment Term : <u>30 working days upon complete delivery and receipt of complete requirements/docs</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Procurement of Lease of Venue with Food and Accommodation for the conduct of Capacity-Building Workshop on the Development and Quality Assurance of Professional Development (PD) Programs (Phases 1 and 2) on August 31-September 4, 2026 (Phase 1) & October 5-9, 2026 (Phase 2)			
			230	750.00	690,000.00
	pax	Participants: Each phase will have a total of 115 participants comprised of: 95 SDO participants, 18 RO supervisors, specialists, and other program implementers, 1 HRDD admin support, and 1 NEAP CO Resource Person			
		Specifications:			
		1.Function hall or training venue with a seating capacity of 115 participants, equipped with conference tables and chairs, adequate lighting and sound system, and LCD projector/s suitable for presentations and training activities.			
		2.Function hall or training venue and guest rooms shall have a stable and high-speed Wi-Fi internet connection sufficient to support simultaneous online access by participants and facilitators.			
		3.Accommodation for 115 participants, with three to four beds per room only. Bed sharing shall not be allowed, and each participant shall be provided with an individual bed.			
		4.The venue shall have an adequate parking area.			
		5.The lease shall cover five (5) days and four (4) nights, with lunch on Day 1 as the first meal to be served and afternoon snack on Day 5 as the last meal to be served.			

Department of Education
 NAME: JPA
 SIGNATURE: [Signature]
 DATE: 8/19/24 4:23

GENERAL FUNDS
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 Date: 9/19/24 4:28

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6.The menu specified below shall apply to and cover both phases of the activity.			
7.One (1) 4ft x 8ft tarpaulin as backdrop; the end-user will provide the layout.			
MENU:			
Day 1- August 31 & October 5, 2026			
Lunch: Plain Rice, Corn soup, Pork Menudo, Fried Chicken, Chop suey, Sliced brownies, & Water	230	400.00	92,000.00
PM Snack: Special Ensaymada with Fruit Juice	230	100.00	23,000.00
Dinner: Plain Rice, Pork Sinigang with vegetables, Vegetable Lumpia, Fish Fille, Papaya, & Water	230	400.00	92,000.00
Day 2- September 1 & October 6, 2026			
Breakfast: Plain Rice, Slice bread or Pandesal with butter, Luncheon Meat, Sunnyside-up egg, Banana, & Water	230	200.00	46,000.00
AM Snack: Pancit bihon with slice of bread and Fruit Juice	230	100.00	23,000.00
Lunch: Plain Rice, Cream of mushroom soup, Pork Chop, Chicken Adobo, Ginisang Sayote, Leche Flan, & Water	230	400.00	92,000.00
PM Snack: Cheeseburger with Cucumber Juice	230	100.00	23,000.00
Dinner: Plain Rice, Chicken Tinola, Pork Adobo, Pinakbet, Pineapple, & Water	230	400.00	92,000.00
Day 3- September 2 & October 7, 2026			
Breakfast: Plain Rice, Slice bread or Pandesal with Jam spread, Fish Paksiw, Scrambled egg, Watermelon, & Water	230	200.00	46,000.00
AM Snack: Special Empanada and Fruit Juice	230	100.00	23,000.00
Lunch: Plain Rice, Squash soup, Pork Baby back Ribs, Chicken Cordon Bleu, Fern (Pako) salad, Black sambo, & water	230	400.00	92,000.00
PM Snack: Buko Pie with Orange Juice	230	100.00	23,000.00
Dinner: Plain Rice, Fish Tinola, Humba, Stir-fried Green Beans, Banana, & Water	230	400.00	92,000.00
Day 4- September 3 & October 8, 2026			
Breakfast: Ham & Cheese Pandesal, Plain Rice, Boiled Egg, Beef Tapa, Ginisang Ampalaya, Mango slice, & Bottled Water	230	200.00	46,000.00
AM Snack: Siopao Asado & Iced Tea	230	100.00	23,000.00
Lunch: Rice, Molo Soup, Fish in Black Bean Sauce, Grilled Pork, Ensaladang Talong, Mango Float, & Water	230	400.00	92,000.00
PM Snack: Ginataang Bilo-bilo & Bottled Water	230	100.00	23,000.00
Dinner: Plain Rice, Shrimp Sinigang, Pork Barbecue, Vegetable Lumpia, Banana, & Water	230	400.00	92,000.00
Day 5- September 4 & October 9, 2026			
Breakfast: Slice Bread & Cheese Pimiento Spread, Plain Rice, Daing na Bangus, Tortang Talong, Orange, & Water	230	200.00	46,000.00
AM Snack: Chocolate Cake slice & Bottled Water	230	100.00	23,000.00
Lunch: Plain Rice, Chicken Setanghon Soup, Lechon Kawali, Fried Fish, Fresh Lumpia, Leche Flan, & Water	230	400.00	92,000.00
PM Snack: Special Turon & Fruit Juice	230	100.00	23,000.00
*Note: With free-flowing water (hot and cold), coffee, & choco			

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Department of Education - Division Office - Marikina City

NAME: JPA

SIGNATURE: *[Signature]*

DATE & TIME: 8/19/26 4:23

GENERAL FUNDS

Processed by: *[Signature]*

Date: 8/19/26 4:23

Total amount -----

1,909,000.00

(Total Amount in Words) **One Million Nine Hundred Nine Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

LARNA P. RAMA
MADISON PARK HOTEL, INC.

Signature over Printed Name of Supplier

8/25/20

Date

Very truly yours,

SALUSTIANO T. JIMENEZ JD, EdD, CESO III

Regional Director

Date

Fund Cluster : 01

Funds Available : ₱ 1,909,000

F.F.M. GERONA

Signature over Printed Name of Chief Accountant/Head of Accounting
Division/Unit

ORS/BURS No. : 02-WNI-WNI-08-0088

Date of the ORS/BURS: 8/19/20

Amount : 1,909,000.00

NAME	JPA
SIGNATURE	<i>[Signature]</i>
DATE & TIME	8/18/20 4:23

GENERAL FUNDS	
Processed by:	<i>[Signature]</i>
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