



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 4, 2026

REGIONAL MEMORANDUM
ESSD - 2026 - 1002

**IDENTIFIED PUBLIC SCHOOL SITES FOR THE INFRASTRUCTURE
AUDIT SIMULATION AND FIELD EXERCISE**

To: Schools Division Superintendent } Division of Tacloban City
School Heads } Leyte National High School
All Others Concerned } Rizal Central School

1. Pursuant to the Department of Education's commitment to support inter-agency initiatives that promote accessible learning resources and community development, this Office, in coordination with Department of Interior and Local Government (DILG), hereby identifies the following public school sites from SDO Tacloban City for the Infrastructure Audit Simulation and field exercise on August 11-13, 2026: a) Leyte National High School and b) Rizal Central School.

2. The activity aims to assess the physical, environmental, and technical suitability of the identified school sites and to gather baseline information necessary for the planning, design, and implementation of the proposed project.

3. Accordingly, the concerned Schools Division Office and school heads are requested to:

- a. Allow the authorized DILG personnel, technical team, and partner agencies access to the identified areas within the school premises during the scheduled site inspection;
- b. Designate a focal person who shall coordinate with the visiting team before and during the conduct of the activity;
- c. Facilitate the provision of available, non-confidential information and documents relevant to the site assessment, when necessary;
- d. Ensure that the conduct of the activity does not disrupt regular classes and official school operations; and
- e. Observe existing DepEd policies on safety, security, child protection, and proper coordination during the conduct of the activity.

4. The DILG technical team shall coordinate closely with the DepEd Regional Coordinator and the respective school heads regarding the schedule and specific requirements of the inspection.



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@depd.gov.ph
Website: region8.depd.gov.ph



5. Immediate dissemination of and compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: Invitation Letter

References: As stated

To be indicated in the Perpetual Index under the following subjects:

DATA GATHERING
MONITORING
SITE INSPECTION



ESSD-EFS-RJB