



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 11, 2026

**REGIONAL MEMORANDUM**

No. **1018** s. 2026

**HYBRID WORKSHOP FOR THE FY 2028 PLANS AND BUDGET PROPOSALS**

To: Schools Division Superintendents  
Regional Functional Division Chiefs  
Assistant Schools Division Superintendents  
All Others Concerned

1. In line with the Department's commitment to strengthen results-based planning and ensure the timely and strategic allocation of resources, this Office shall conduct a **Hybrid Workshop for the FY 2028 Plans and Budget Proposals** on August 24, 2026, at NEAP-RELC Hall 1 for face-to-face participants. Virtual participants may join the workshop through Microsoft Teams using the following link: <https://bit.ly/plansandbudgetproposals2028>.

2. The aim of this activity is to review, validate, and finalize the FY 2028 Plans and Budget Proposals of the Regional Office and Schools Division Offices for submission to the Central Office.

1. The following are the face-to-face participants to this activity:

| <b>Regional Office (Face to Face Participants)</b> |                                     |                                |
|----------------------------------------------------|-------------------------------------|--------------------------------|
|                                                    | Name                                | Position                       |
| 1.                                                 | Dr. Salustiano T. Jimenez, CESO III | Regional Director              |
| 2.                                                 | Dr. Marilyn B. Siao, CESO IV        | Assistant Regional Director    |
| 3.                                                 | Dr. Rita R. Dimakiling              | Chief, PPRD                    |
| 4.                                                 | Dr. Rosemarie M. Guino              | Chief, Administrative Division |
| 5.                                                 | Dr. Alejandra B. Lagumbay           | Chief, QAD                     |
| 6.                                                 | Dr. Gertrudes C. Mabutin            | Chief, CLMD                    |
| 7.                                                 | Ms. Alma E. Suyom                   | Chief, Finance Division        |
| 8.                                                 | Ms. Mercedes D. Sarmiento           | Chief, FTAD                    |
| 9.                                                 | Dr. Ryan R. Tiu                     | Chief, ESSD                    |
| 10.                                                | Dr. Harvie D. Villamor              | Chief, HRDD                    |
| 11.                                                | Ms. Hydelyn N. Cinco                | Planning Officer III           |
| 12.                                                | Mr. Gary Jay N. Calipayan           | Budget Officer, AO V           |
| 13.                                                | Mr. Ted Juan C. Peleño              | EPS-II                         |
| 14.                                                | Mr. Clark Dave P. Arante            | SEPS                           |
| 15.                                                | Engr. Ryan Jay L. Bagon             | Engineer III                   |
| 16.                                                | Ms. Eva D. Rosales                  | Administrative Officer V       |
| 17.                                                | Mr. Joy B. Bihag                    | EPS                            |
| 18.                                                | Mr. Jim Albert A. Lagado            | ITO-I                          |
| 19.                                                | Ms. Adara Lourdes S. Luaton         | Nutritionist-Dietitian II      |

|     |                             |                           |
|-----|-----------------------------|---------------------------|
| 18. | Mr. Jim Albert A. Lagado    | ITO-I                     |
| 19. | Ms. Adara Lourdes S. Luaton | Nutritionist-Dietitian II |
| 20. | Ms. Apple T. Reyes          | Administrative Officer IV |
| 21. | Ms. Maryjean S. Menil       | EPS-Designate             |
| 22. | Ms. Werlyn O. Colinayo      | Statistician I            |

| <b>Schools Division (Office Face to face Participants)</b> |                                           |        |
|------------------------------------------------------------|-------------------------------------------|--------|
| 1.                                                         | Schools Division Superintendents          | 13 pax |
| 2.                                                         | Curriculum Implementation Division Chiefs | 13 pax |
| 3.                                                         | Planning Officers                         | 13 pax |
| 4.                                                         | Budget Officers                           | 13 pax |

4. The following participants will attend the workshop through a virtual platform:

| <b>Schools Division Office Virtual Participants</b> |                                                         |        |
|-----------------------------------------------------|---------------------------------------------------------|--------|
| 1.                                                  | School Governance and Operations Division (SGOD) Chiefs | 13 pax |
| 2.                                                  | Division Engineers                                      | 13 pax |
| 3.                                                  | Division HRMO                                           | 13 pax |
| 4.                                                  | Division ITO                                            | 13 pax |
| 5.                                                  | Division LR Focal Person                                | 13 pax |
| 6.                                                  | Division SBFP Focal Person                              | 13 pax |
| 7.                                                  | Division HRD Focal Person                               | 13 pax |

5. Regional Office focal persons shall coordinate with their respective Division counterparts to ensure the timely provision of the necessary data and other relevant documents required for the workshop.

6. The designated Regional Office focal persons shall present the workshop templates and provide a brief orientation on their respective components and requirements. Each presentation shall be allotted ten (10) minutes.

7. Expenses such as meals and venue will be charged against the Continuing Fund of the Regional Office VIII, whereas travel and incidental expenses of Division participants will be charged against their local funds subject to the usual accounting and auditing rules and regulations.

8. Immediate dissemination of and compliance with this Memorandum are desired.

**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Director IV  
Regional Director

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:  
Plans and Budgets      Planning      Proposals

PPRD-MSM