



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 13, 2026

REGIONAL MEMORANDUM

No. **1038** s. 2026

**REVISED SCHEDULE AND UPDATED LIST OF PARTICIPANTS FOR THE
HYBRID WORKSHOP ON THE FY 2028 PLANS AND
BUDGET PROPOSALS**

To: Schools Division Superintendents
Regional Functional Division Chiefs
Assistant Schools Division Superintendents
All Others Concerned

1. In reference to Regional Memorandum No. 1018, s. 2026, titled **“Hybrid Workshop for the FY 2028 Plans and Budget Proposals,”** this Office announces the revised schedule of the activity. The workshop originally scheduled on August 24, 2026 shall now be conducted on **August 24–25, 2026** at **NEAP-RELC Hall 1** for the face-to-face participants. Participants designated to attend virtually shall continue to join through Microsoft Teams using the following link <https://bit.ly/plansandbudgetproposals2028>.

2. The aim of this activity is to review, validate, and finalize the FY 2028 Plans and Budget Proposals of the Regional Office and Schools Division Offices for submission to the Central Office.

3. In view of the revised schedule and activity arrangements, the following shall be the face-to-face participants:

Regional Office (Face to Face Participants)		
	Name	Position
1.	Dr. Salustiano T. Jimenez, CESO III	Regional Director
2.	Dr. Marilyn B. Siao, CESO IV	Assistant Regional Director
3.	Dr. Rita R. Dimakiling	Chief, PPRD
4.	Dr. Rosemarie M. Guino	Chief, Administrative Division
5.	Dr. Alejandra B. Lagumbay	Chief, QAD
6.	Dr. Gertrudes C. Mabutin	Chief, CLMD
7.	Ms. Alma E. Suyom	Chief, Finance Division
8.	Ms. Mercedes D. Sarmiento	Chief, FTAD
9.	Dr. Ryan R. Tiu	Chief, ESSD
10.	Dr. Harvie D. Villamor	Chief, HRDD
11.	Ms. Hydelyn N. Cinco	Planning Officer III
12.	Mr. Gary Jay N. Calipayan	Budget Officer, AO V
13.	Mr. Ted Juan C. Peleño	EPS-II
14.	Mr. Clark Dave P. Arante	SEPS

15.	Engr. Ryan Jay L. Bagon	Engineer III
16.	Ms. Eva D. Rosales	Administrative Officer V
17.	Mr. Joy B. Bihag	EPS
18.	Mr. Jim Albert A. Lagado	ITO-I
19.	Ms. Adara Lourdes S. Luaton	Nutritionist-Dietitian II
20.	Ms. Apple T. Reyes	Administrative Officer IV
21.	Ms. Maryjean S. Menil	EPS-Designate
22.	Ms. Werlyn O. Colinayo	Statistician I

Schools Division Office (Face to face Participants)		
1.	Schools Division Superintendents	13 pax
2.	Curriculum Implementation Division Chiefs	13 pax
3.	Planning Officers	13 pax
4.	Budget Officers	13 pax
5.	SDO Engineer	13 pax
6.	Drivers	13 pax

4. The following participants will attend the workshop through a virtual platform:

Schools Division Office Virtual Participants		
1.	School Governance and Operations Division (SGOD) Chiefs	13 pax
2.	Division HRMO	13 pax
3.	Division ITO	13 pax
4.	Division LR Focal Person	13 pax
5.	Division SBFP Focal Person	13 pax
6.	Division HRD Focal Person	13 pax

5. Regional Office focal persons shall coordinate with their respective Division counterparts to ensure the timely provision of the necessary data and other relevant documents required for the workshop.

6. The designated Regional Office focal persons shall present the workshop templates and provide a brief orientation on their respective components and requirements. Each presentation shall be allotted ten (10) minutes.

7. Meals and accommodation arrangements for the face-to-face participants shall be provided as follows:

- Provision of meals shall start with Breakfast on August 24, 2026 and shall end with PM Snacks on August 25, 2026;
- Accommodation shall be provided to the Schools Division Office face-to-face participants, except for participants from Leyte Schools Division, Tacloban City Schools Division, and Regional Office participants considering their proximity to the activity venue; and

8. Expenses such as meals, accommodation, and venue will be charged against the Continuing Fund of the Regional Office VIII, whereas travel and incidental expenses of Division participants will be charged against their local funds subject to the usual accounting and auditing rules and regulations.

9. All other provisions of Regional Memorandum No. 1018, s. 2026, not inconsistent with this Memorandum shall remain in effect.
10. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Director IV
Regional Director

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects

Plans and Budgets Planning Proposals



PPRD-MSM

Enclosure 1 to Office Memorandum No. 1038, s. 2026

**ACTIVITY MATRIX FOR THE HYBRID WORKSHOP FOR THE FY 2028
PLANS AND BUDGET PROPOSALS**

Time	Activity	Person Responsible
Day 1: August 24, 2026		
8:30am-9:00am	Arrival and Registration	All participants
9:00am-9:30pm	Preliminaries	Host, AVP
	Acknowledgement of Participants and Statement of Purpose	Dr. Rita R. Dimakiling Chief, PPRD
	Welcome Message	Dr. Marilyn B. Siao, CESO IV Assistant Regional Director
	Presentation of Activity Matrix	Ms. Maryjean S. Menil Education Program Supervisor-Designate
	Message	Dr. Salustiano T. Jimenez, CESO III Regional Director
9:31am-12:00am	Alignment to National and Departmental Priorities	Ms. Hydelyn N. Cinco Planning Officer III
		Mr. Gary Jay N. Calipayan Budget Officer, AO V
12:01pm-1:00pm	LUNCH BREAK	
1:01pm-2:30pm	Presentation of Data Requirements and Templates	Regional Office Focal Persons
2:30pm-5:00pm	Presentation of Unique PAP of SDOs	SDO Participants
Day 2: August 25, 2026		
8:30am-9:00am	Arrival and Registration	All participants
9:00am-12:00nn	Presentation of Unique PAP of RO focal	RO Participant
12:01pm-1:00pm	LUNCH BREAK	
1:01pm-2:00pm	Giving of Comments and Suggestions on the Unique PAPs of SDOs and the RO	RD, ARD, RO Chiefs and Unit Heads
2:01pm-3:30pm	Finalization of Proposals based on the Recommendations	All PAP focal
3:31pm-4:00pm	Closing Program	PPRD