



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 25, 2026

REGIONAL MEMORANDUM

No. **1088**, s. 2026

**ASSIGNMENTS OF REGIONAL PROGRAM MANAGEMENT TEAM, DURING THE
CONDUCT OF VALIDATION WORKSHOP FOR THE REVISION OF DEPED
ORDERS NOS. 76 & 86, S. 2012 ON THE HARMONIZATION
OF THE IMPLEMENTATION OF SCOUTING
PROGRAMS IN BASIC EDUCATION**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD), informs the field on the conduct of Validation Workshop for the Revision of DepEd Orders Nos. 76 & 86, s. 2012 on the Harmonization of the Implementation of Scouting Programs in Basic Education on Sept. 28 to October 1, 2026 for the venue to be announce later.

2. Participants to this activity are representatives from Central Office bureaus and services, Regional Offices, Schools Division Offices, BSP and GSP representatives from National Office and local councils private education associations, scouting coordinators, and existing Department officials and personnel with prior involvement in scouting programs and learner development initiatives.

3. Different Committees and their Terms of Reference shall be led by Regional Officials and field personnel:

DO 76 & 86, s. 2012 Revision and Validation Workshop	FUNCTIONS/ROLES
STEERING COMMITTEE	
RD Salustiano T. Jeminez JD, CESO III ARD Marilyn B. Siao CESO IV	• Gives or disseminates instructions through memo or advisories for compliance or action • Acts as the highest decision-making body at the regional level for matters related to the program or activity • Provides high-level guidance and resolves issues that working committees cannot address

PROGRAM and CERTIFICATE COMMITTEE	
Policy Planning and Research Division (PPRD)	• Oversees the implementation of the activity • Coordinates plans and actions with other working committees and the NTWG • Monitors timelines, deliverables, and outputs • Prepares relevant issuances, program design, matrix of activities, invitations, and communications for officials, participants, and partners • Prepares the certificates of recognition and participation
TRANSPORTATION and PROTOCOL COMMITTEE	
Administrative Division with 13 Schools Divisions Counterpart	• Coordinates travel itinerary, transportation, from the airport to the venue and vice versa (ETA and ETD) • Assigns dedicated personnel who will accompany and assist the VIPs • Assigns dedicated vehicles for the transportation of VIPs
REGISTRATION/SECRETARIAT /DOCUMENTATION COMMITTEE	
Quality Assurance Division (QAD), PAU	• Manages participant registration, attendance data, and official invitations. • Consolidates, transcribes, and indexes all proposed modifications during panel discussions. • Synthesizes workshop outputs into a comprehensive draft for legal vetting.
ACCOMODATION, FELLOWSHIP NIGHT & TOKEN COMMITTEE	
Human Resource and Development Division (HRDD) Finance Division (FD)	• Ensures these activities foster unity, relieve the cognitive fatigue of policy drafting, and honor the shared traditions of the Boy Scouts of the Philippines (BSP) and Girl Scouts of the Philippines (GSP). • Conceptualizes, organizes, and executes all non-working, social, and network-building activities of the workshop.

	• Prepares and distributes plaques and tokens • Coordinates with the NTWG as to the awarding of awards and recognition
FOOD COMMITTEE	
Field Technical Assistance Division (FTAD), AMS	• Prepares the procurement documents for board and lodging of the participants. • Responsible for the overall well-being, dietary satisfaction, and lodging comfort of all participants, resource speakers, and technical working group members. • Ensures that the chosen venue and catering services comply with government auditing rules, meet sanitary standards, and respect the diverse cultural or health-related needs of national delegates.
SECURITY COMMITTEE	
Education Support Services Division (ESSD)	• Takes care of the security and safety of the participants • Monitors weather for timely advisory

4. The above working committees shall have their counterparts from the Central Office and SDOs to ensure that there are enough manpower and persons responsible to carry out the different assignments at the different governance levels. The chair RFDs are empowered to add or modify their division committees whenever necessary.

5. To properly disseminate the Terms of Reference for the Regional Program Management Team, the identified RFDs, SDOs are requested to attend a virtual orientation one week before the activity a separate issuance be issued for this purpose.

6. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosure(s): None

Reference(s): As Stated

To be indicated in the Perpetual Index under the following subjects:

BSP/GSP WORKSHOP VALIDATION
FTAD- REN

