



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 28, 2026

REGIONAL MEMORANDUM

No. **976** s. 2026

**CONDUCT OF THE CAPACITY BUILDING WORKSHOP ON THE
IMPLEMENTATION OF PROJECT ELITE HRD**

To: Schools Division Superintendents
SGOD Chiefs
All Others Concerned

1. Relative to the regional thrust to streamline and automate Human Resource Development (HRD) processes through digital innovations, this Office, through the Human Resource Development Division (HRDD), shall conduct the Capacity Building Workshop on the Implementation of Project ELITE HRD on **September 14–17, 2026**, at a venue to be announced through a separate issuance.

2. Project ELITE HRD (Enhancing Learning Intervention through Technologically Elevated Human Resource Development) is an innovation designed to automate and integrate HRD processes across the region. This workshop aims to build operational competence among key HRD focal persons across all five web-based tools of the system:

- a. Learning and Development Information System (LDIS) for Office Personnel
- b. DepEd Region VIII Certified Learning Facilitators Registry
- c. Professional Development Program Quality Assurance System (PDP-QAS)
- d. Learning and Development Program Management System (LDPMS)
- e. HRDD Document Submission Tracker

3. The participants for this activity are as follows:

Office	Position	Number of Pax
12 SDOs	2 HRDS Personnel	24
SDO Northern Samar (Host)	3 HRDS Personnel	3
Regional Office	HRDD Chief HRDD SEPS HRDD EPS II	3
Total		30

4. Attached is the Program Matrix for reference. The activity will officially start at 2:45 p.m. on September 14, 2026. All participants are expected to be at the venue on or before 2:00 p.m. for check-in, registration, and the administration of the pre-test.

5. Participants are requested to bring their laptops, extension cords, stable mobile internet dongles/pocket Wi-Fi, and copies of their Division L&D profiles, sample copies of SDO Personnel IPCRFs and calibrated L&D plans for hands-on activities.
6. Travel expenses, board and lodging, and other incidental expenses relative to this activity shall be charged against local funds / HRD Funds, subject to the usual accounting and auditing rules and regulations.
7. For further information, please contact **Dr. Harvie D. Villamor**, HRDD Chief, through email at **hrdd.region8@deped.gov.ph**.
8. Immediate dissemination of and compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director



Enclosures: As stated

References: DepEd Order No. 30, series of 2021

To be indicated in the Perpetual Index under the following subjects:

CAPACITY BUILDING

HUMAN RESOURCE DEVELOPMENT

WORKSHOP

HRDD-CDPA

Enclosure 1 to Regional Memorandum No. **976**, s. 2026

CAPACITY BUILDING WORKSHOP ON THE IMPLEMENTATION OF PROJECT ELITE HRD

September 14-17, 2026

Venue: TBD

PROGRAM MATRIX

Day/ Time	September 14	September 15	September 16	September 17
8:00a.m. - 9:00a.m.	Travel Time	Preliminaries	Preliminaries	Preliminaries
9:01a.m. - 10:30a.m.		Session 2: LDIS for Office Personnel	Session 5: L&D Program Management System - LDPMS	Presentation of Output Systems
10:31 a.m. - 10:45 a.m.		Health break		
10:30a.m. - 12:00 p.m.		Session 3: Certified Learning Facilitators Registry	Workshop 2: LDPMS Simulation	Post Test and Daily Evaluation
12:01p.m. - 1:00p.m.		Lunch		
1:01p.m. - 2:45p.m.	Arrival of Participants Registration and Pretest (Administered via LDPMS)	Session 4: PDP Quality Assurance System - PDP-QAS	Session 5: HRDD Document Submission Tracker	Ways forward and Closing Program
2:46p.m. - 3:00p.m.	Opening Program	Health break		
3:01p.m. - 5:00p.m.	Session 1: Overview of Project ELITE HRD	Workshop 1: PDP-QAS Simulation	Workshop 3: System Knowledge Sharing for SDO Adoption	Home Bound
5:01 p.m. - 5:15 p.m.	Daily Evaluation	Daily Evaluation	Daily Evaluation	