



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 24, 2026

OFFICE MEMORANDUM

PPRD-2026- **491**

**REVISED SCHEDULE OF THE THIRD QUARTER INTERNAL PROGRAM
IMPLEMENTATION REVIEW (PIR) OF POLICY, PLANNING AND
RESEARCH DIVISION (PPRD)-CUM-REVIEW OF
OPERATIONS MANUAL**

To: Policy, Planning, and Research Division Personnel
All Others Concerned

1. The Policy, Planning and Research Division (PPRD) shall conduct its **Third Quarter Internal Program Implementation Review (PIR)-cum-Review of Operations Manual** which has been rescheduled to **September 29, 2026**, at the PPRD Conference Room.
2. This activity aims to:
 - a. Review and/or update the Division's Operations Manual, SWOT Matrix, Risk Registry, and Opportunity Registry;
 - b. Review the status of PPRD programs, projects, activities, and planning documents, and implement necessary adjustments for the succeeding quarter;
 - c. Assess the Division's Third Quarter accomplishments and performance indicators against planned targets; and
 - d. Formulate recommendations and action plans to improve program implementation and Division performance.
3. The participants in this activity are the Chief of PPRD and all staff and personnel of the Policy, Planning and Research Division.
4. Expenses incurred relative to the conduct of this activity shall be charged to the PPRD local fund subject to existing accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.

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