



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 08, 2026

REGIONAL MEMORANDUM

No. **1166** s. 2026

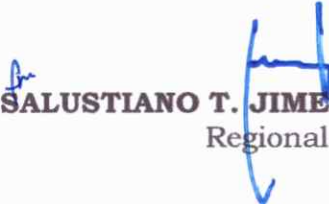
**CONDUCT OF THE PRESENTATION OF THE DIVISION EDUCATION
DEVELOPMENT PLAN (DEDP) OF THE SCHOOLS
DIVISION OFFICES (SDOs)**

To: All Schools Division Superintendents
Assistant Schools Division Superintendents
Planning Officers
Chiefs, Curriculum Implementation Division (CID)
All Others Concerned

1. This Office, through the Policy, Planning, and Research Division, shall conduct the Presentation of the Division Education Development Plan (DEDP) on September 28-29, 2026. The venue of the activity shall be announced in a separate issuance.
2. The activity aims to present the Division Education Development Plans (DEDP) of the Schools Division Offices, ensure their alignment with regional education priorities and standards, and gather feedback prior to their finalization and implementation.
3. The presentation shall follow the mechanics set forth in the attached Mechanics of Presentation, consisting of a three (3)-minute video abstract followed by a fifteen (15)-minute PowerPoint presentation by the Schools Division Superintendent (SDS). This shall be followed by comments, observations, and recommendations from the panel of Chiefs.
4. The participants to this activity are the following:

Number of Participants	Designation
13	Schools Division Superintendent (SDS)
13	Assistant Schools Division Superintendent (ASDS)
13	Planning Officer
13	Chief, Curriculum Implementation Division (CID)
8	Regional Functional Division Chiefs
18	Unit and Section Heads of the Regional Office
8	Policy, Planning and Research Division Personnel

5. Immediate dissemination of and compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director 

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

REDP

DEDP

PLANNING



PPRD-MSM

Enclosure to Regional Memorandum No. 1-166, s. 2026

MECHANICS FOR THE VIDEO ABSTRACT

The video abstract is a short, self-contained visual summary of the entire Division Education Development Plan (DEDP).

1. Objective

To capture the whole of the DEDP in an abstract, engaging, and easily understood audio-visual format, giving the panel and audience a quick grasp of the Division's education context, priorities, and strategic direction before the SDS elaborates on the plan.

2. Duration

Strictly five (5) minutes, with an allowance of up to ten (10) seconds. Playback will be cut off at the 5:10 mark.

3. Content Coverage

The video shall function as the visual equivalent of the DEDP's Executive Summary. At minimum, it should touch on:

- The Division's education context and key challenges (Situationer and Diagnosis);
- The Division's priorities and how they align with the 5-Point Reform Agenda and QBEDP outcomes;
- Flagship strategies, interventions, or priority areas the Division is pursuing; and
- The overall direction and expected outcomes of the DEDP.

4. Technical Specifications

- Format: MP4 (H.264), minimum 1080p resolution, 16:9 aspect ratio
- Audio: clear narration or voice-over; background music, if used, must be properly licensed or royalty-free
- On-screen captions/subtitles are encouraged for accessibility
- Language: English, Filipino, or a mix of both

5. Suggested Treatment

Divisions are encouraged to be creative in telling their story, narrated montage, motion graphics/infographics, data visualizations, on-site footage, or short testimonials may all be used, provided the content requirements above are met.

6. Submission

- Each SDO shall submit its video file at least three (3) working days before its scheduled presentation date, through the link: bit.ly/4xKaqrB.
- File naming convention: DEDP_Video_[SDO Name] (e.g., DEDP_Video_BaybayCity).

- Submitted videos will be pre-loaded and tested ahead of the event to ensure smooth playback.

MECHANICS FOR THE POWERPOINT PRESENTATION

Immediately after the video abstract, the Schools Division Superintendent (SDS) shall present the DEDP in greater depth.

1. Objective

To allow the SDS to walk the panel through the substance of the DEDP, the situationer, priorities, strategic levers, and monitoring arrangements and following the structure of the approved DEDP Outline.

2. Duration

Strictly fifteen (15) minutes. A two-minute warning and a time-up signal will be given by the Secretariat.

3. Presenter

The Schools Division Superintendent (SDS) shall be the primary presenter.

4. Content Coverage and Suggested Time Allocation

The presentation should follow the DEDP Outline.

DEDP Section
Recap of the Executive Summary
Part I – Division's Education Situationer and Diagnosis
Part II – Division's Objectives and Priorities through the 5-Point Agenda
Part III – Division's Priority Areas, Objectives, Strategic Directions & KPIs
Part IV – Strategic Levers for Delivery and Governance
Part V – Implementation and Monitoring Framework

The Annexes (Summary of Challenges, Investment Plan, Partnership Plan, Risk Management, and Indicator Matrix/M and E) need not be presented in full detail; Divisions may reference or summarize relevant points within Parts I–V, or keep them as backup slides for the open forum.

5. Template

Divisions shall use the provided official PowerPoint template in the link [**bit.ly/4xKaqrB**](https://bit.ly/4xKaqrB) to ensure a consistent format across all presentations. Divisions may adjust colors, images, and minor visual details to reflect their own identity, but must retain the required slide structure and sections.

6. Submission

- Completed presentations must be submitted to the link: [**bit.ly/4xKaqrB**](https://bit.ly/4xKaqrB) at least three (3) working days before the scheduled presentation date, for pre-loading
- File naming convention: DEDP_PPT_[SDO Name] (e.g., DEDP_PPT_BaybayCity).