



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 15, 2026

REGIONAL MEMORANDUM
CLMD-2026- **1195**

**CONDUCT OF PLANNING CONFERENCE FOR FY 2026-2027
FLEXIBLE LEARNING PROGRAM AND TEACHING AND
LEARNING DELIVERY INITIATIVE SUMMIT**

To: Schools Division Superintendent
Region and Division ADM/FLP Focal Persons
All Others Concerned

1. The Department of Education Regional Office VIII, through the Curriculum and Learning Management Division, shall conduct a **Planning Conference for the FY 2026-2027 Flexible Learning Program and Teaching and Learning Delivery Initiative Summit** on **September 22-23, 2026**, at **Melinda's Place, Borongan City, Eastern Samar**.

2. The Planning Conference shall provide a venue for the Regional and Division FLP Focal Persons to collaboratively prepare, coordinate, and finalize the major components of the forthcoming FLP and TLDI Summit. It shall also facilitate the sharing of practices, the identification of priority concerns, and the formulation of strategies to strengthen flexible and innovative teaching and learning delivery across the Region.

Specifically, the Planning Conference aims to:

- discuss the proposed objectives, key components, and overall direction of the FLP and TLDI Summit;
- develop and finalize the program design, activity flow, and logistical requirements of the Summit;
- identify priority concerns, good practices, and innovative initiatives related to flexible learning and teaching and learning delivery;
- clarify the roles and responsibilities of the Regional and Division FLP Focal Persons and other concerned personnel; and
- establish agreements, deliverables, and timelines for the successful implementation of the Summit.

3. The participants in the activity are Regional FLP Focal Persons and Division FLP Focal Persons of the Schools Divisions in Region VIII.

4. A Program Support Fund (PSF) amounting to Sixty Thousand Pesos (Php 60,000.00. 00) has been downloaded to the Schools Division Office of Eastern Samar to support the conduct of the activity. The fund shall be used for allowable expenses related to the Planning Conference, subject to existing budgeting, accounting, procurement, and auditing rules and regulations.

5. Travel and other incidental expenses of the participants shall be charged against their respective Local Funds/Maintenance and Other Operating Expenses (MOOE), while food and accommodation expenses shall be charged against the Program Support Fund downloaded to the Schools Division Office of Eastern Samar, subject to the availability of funds and existing budgeting, accounting, procurement, and auditing rules and regulations.

For the duration of the activity, the first meal to be provided shall be dinner on **September 22, 2026**, and the last meal shall be afternoon (PM) snacks on **September 23, 2026**. All expenses shall be properly documented and accounted for in accordance with existing government rules and regulations.

6. Further, the indicative program of the activity is attached as Annex A to this Memorandum.

7. Immediate dissemination of and strict compliance with this Memorandum are desired.



SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosure: None

References: None

To be indicated in the Perpetual Index under the following subjects:

Flexible Learning Program

ADM Summit

CLMD-EPF



Annex A. Indicative Program of Activities

September 22, 2026 – Arrival and Registration

Time	Activity
1:00–5:00 PM	Arrival of Participants
1:00–5:00 PM	Registration and Accommodation
5:00–6:00 PM	Free Time/Preparation for the Meeting
6:00–7:00 PM	Dinner

September 23, 2026 – Planning Conference Proper

Time	Activity
8:00–8:30 AM	Registration/Attendance Check
8:30–8:45 AM	Opening Program
8:45–9:00 AM	Statement of Purpose and Conference Overview
9:00–10:00 AM	Presentation of the FLP-TLDI Evaluation Tool
10:00–12:00 AM	Workshop on the Refinement of the Evaluation Tool
12:00–1:00 PM	Lunch Break
1:00–2:00 PM	Presentation of Consolidated Feedback on the Refinement of the Evaluation Tool
2:00–2:15 PM	Health Break
2:15–3:00 PM	Discussion of Roles, Responsibilities, and Logistical Requirements
3:00–3:30 PM	Agreements, Action Points, and Timelines
3:30–3:45 PM	Closing Program