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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 17, 2026

REGIONAL MEMORANDUMNo. **1212** s. 2026**SUBMISSION OF LIST OF PROSPECTIVE FORMAL INVESTIGATION
COMMITTEE CHAIRPERSONS AND MEMBERS**

To: Schools Division Superintendents
Division Legal Officers
All Others Concerned

1. Pursuant to DepEd Order No. 49, s. 2006 (Revised Rules of Procedure of the Department of Education in Administrative Cases), the prompt, impartial, and judicious resolution of administrative complaints against teaching and non-teaching personnel requires the constitution of a Formal Investigation Committee (FIC) upon the issuance of a Formal Charge.
2. To eliminate delays in administrative proceedings and ensure compliance with due process, this Regional Office shall establish an official Registry of Designated FICs Chairman and Members.
3. Relative thereto, the Division Legal Officer shall submit a list of officials who may serve as FIC Members which may include, ASDS, CES, EPS, PSDS, and duly authorized members of the Teachers Organization for administrative disciplinary cases within the jurisdiction of the regional office.
4. The Disciplining Authority shall designate the FIC Chairman and members based on the recommended names in the registry.
5. Immediate dissemination of and compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:**FIC REGISTRY****ADMINISTRATIVE CASES**

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