



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 24, 2026

REGIONAL MEMORANDUM

BAC-2026-**1257**

**REGION VIII PARTICIPANTS TO THE BATCH 2 TRAINING OF TRAINERS
ON WORLD BANK FIDUCIARY FUNCTIONS AND PROCUREMENT
GUIDELINES FOR COMPONENT 1 OF THE INFRASTRUCTURE
FOR SAFER AND RESILIENT SCHOOLS (ISRS) PROJECT**

To: Schools Division Superintendent } Division of Southern Leyte
RO BAC Members
Regional Engineer
All Others Concerned

1. In consonance to the attached DepEd Memorandum DM-OUHRODI-2026-3758, titled "Batch 2 Training of Trainers on World Bank Fiduciary Functions and Procurement Guidelines for Component 1 of the Infrastructure for Safer and Resilient Schools (ISRS) Project," this Office, through the Bids and Awards Committee (BAC), identifies the following Region VIII participants to the said activity on September 29, 2026 to October 2, 2026 in The Linden Suites, 37 San Miguel Ave, Ortigas Center, Pasig, 1600 Metro Manila.

Name	Designation	Office
Atty. Eleanor Calumpiano	BAC Co-Chairman	Legal Unit
Alma E. Suyom	BAC Member	FD
Rita R. Dimakiling	BAC Member	PPRD
Alejandra B. Iagumbay	BAC Member	QAD
Atty. Jennylynd D. Daya	BAC Secretariat/ STEP Focal	PPRD
Engr. Ryan Jay L. Bagon	Regional Engineer	ESSD
Engr. Emilio M. De Los Reyes	Division Project Engineer	Southern Leyte
Gary Jay N. Calipayan	Budget Officer	Finance Division
Fe M. Gerona	Accountant	Finance Division
Russel L. Resco	Cashier	Administrative Division

2. This Memorandum serves as Travel Authority of the identified participants.

3. The travel and other incidental expenses shall be charged against the local funds and other eligible available funds, subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director 

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

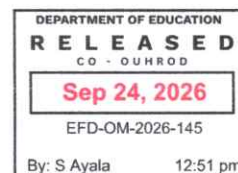
ISRS

PROCUREMENT

TRAINING OF TRAINERS

BAC-





Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT AND INFRASTRUCTURE

MEMORANDUM
DM-OUHRODI-2026-3758

TO : **CONCERNED REGIONAL DIRECTORS**
(I, II, III, IV-A, IV-B, VI, VIII, IX, X, XIII, CAR, and NIR)

CONCERNED CENTRAL OFFICE SERVICES/DIVISIONS
Education Facilities Division
Procurement Management Service
Finance Service

FROM : **WILFREDO E. CABRAL**
E-signed by
Wilfredo Cabral
SEP 24/2026, 12:37:10 PM
*Undersecretary for Human Resource and
Organizational Development and Infrastructure*

SUBJECT : **BATCH 2 TRAINING OF TRAINERS ON WORLD BANK FIDUCIARY
FUNCTIONS AND PROCUREMENT GUIDELINES FOR COMPONENT
1 OF THE INFRASTRUCTURE FOR SAFER AND RESILIENT
SCHOOLS (ISRS) PROJECT**

DATE : 22 September 2026

1. Pursuant to the implementation of the World Bank-assisted Infrastructure for Safer and Resilient Schools (ISRS) Project, the Department of Education (DepEd) continues to strengthen institutional capacity to ensure the efficient, transparent, and compliant implementation of project activities. Under Component 1 (Relatively Simple Works), DepEd shall implement school infrastructure interventions including repair, rehabilitation, and site and functional improvements, with procurement activities undertaken by both the Central Office and participating Regional Offices in accordance with World Bank fiduciary and procurement requirements.
2. Given the specialized requirements of the World Bank Procurement Regulations and fiduciary framework, there is a need to equip implementing personnel with the necessary knowledge and practical competencies on procurement planning, financial management, contract administration, internal controls, and compliance mechanisms. Strengthening these capacities will help ensure proper implementation, minimize procurement and fiduciary risks, and promote accountability throughout the project lifecycle.
3. In this regard, this Office, in coordination with the World Bank, shall conduct the **Training of Trainers (Batch 2) on World Bank Fiduciary Functions and Procurement Guidelines for Component 1 of the ISRS Project on 29 September – 02 October 2026** within **Metro Manila** (exact venue to be announced).

4. The activity shall provide participants with practical knowledge on World Bank fiduciary policies, procurement regulations, financial management requirements, contract management, and related implementation procedures through lectures, workshops, case studies, procurement simulations, and action-planning sessions.
5. The Training of Trainers has the following objectives:
 - Strengthen participants' understanding of World Bank fiduciary policies and procedures;
 - Enhance competencies in procurement planning, procurement processes, and contract management;
 - Equip participants with the knowledge and confidence to effectively apply World Bank procurement requirements during project implementation; and
 - Prepare participants to support and cascade key learnings to ISRS implementing units.
6. In line with this, **the concerned Regional Offices (ROs) and Schools Division Offices (SDOs) are requested to designate participants who are directly involved in the implementation of the ISRS Project.**
7. **The target participants per RO are as follows:**

RO	No. of Participants per RO
Bids and Awards Committee (BAC) Members	5
Technical Working Group (TWG) Representatives • Regional Engineer • Division Engineer from any of ISRS recipient divisions (to be identified by the region)	1 1
Finance and Accounting Representatives • Budget • Accounting • Cash	1 1 1

Please submit the names and contact details of your nominated participants through email efd.isrs@deped.gov.ph on or before 25 September 2026, for us to facilitate the necessary logistical and administrative arrangements.

8. Likewise, **the heads of concerned Central Office Services/Divisions are requested to send participants to the Training of Trainers**, in accordance with the number of allotted slots as follows:

Central Office	No. of Participants
Education Facilities Division • ISRS Project Management Office	44
Procurement Management Service • Office of the Director • Contract Management Division • Procurement Planning and Management Division • BAC Secretariat Division	10
Finance Service • Project Management Service – Project Management Division • Budget Division • Accounting Division	3 4 4

9. The expected outputs of the Training of Trainers are as follows:

- A pool of trained trainers from DepEd
- Improved understanding of WB fiduciary guidelines
- Standardized training materials for cascading
- Regional roll-out action plans
- Strengthened compliance and implementation capacity

10. Attached as **Annex A** is the *Indicative Program and Other Arrangements for the training*.

11. Should you have questions/clarifications, you may coordinate with **Mr. Mig Matthew Databali** of the EFD ISRS Project Management Office through email efd.isrs@deped.gov.ph or Viber number 09190731035.

12. For your information and appropriate action.

Copy furnished:
OFFICE OF THE SECRETARY

OTHER ARRANGEMENTS AND INDICATIVE PROGRAM

To facilitate the orderly conduct of the *Training on World Bank Fiduciary Functions and Procurement for Component 1 of the Infrastructure for Safer and Resilient Schools (ISRS) Project (Batch 2)*, the EFD ISRS Project Team hereby issues this advisory to provide the workshop venue, schedule of activities, participant representation, and funding arrangements:

Workshop Venue: The Linden Suites 37 San Miguel Ave, Ortigas Center, Pasig, 1600 Metro Manila	
Workshop Schedule	Activity
September 29, 2026 (Tuesday)	Travel Day and Hotel Check-in (Check-in starts at 2:00 PM) First Meal: Dinner
September 30 - October 1, 2026 (Wednesday – Thursday)	Workshop Proper
October 2, 2026 (Friday)	Workshop Proper (Half-day) and Departure Last Meal: Lunch

Participants are advised to arrive on **September 29, 2026** to allow sufficient travel time and facilitate timely registration and accommodation prior to the commencement of the workshop.

Further, each Regional Office shall designate the members of the Bids and Awards Committee (5) —**one (1) Regional Engineer, one (1) Division Engineer, one (1) Budget Officer, one (1) Accounting Officer, and one (1) Cash Officer** to attend the workshop as listed below:

Regional Office (I, II, III, IV-A, IV-B, VI, VIII, IX, X, XIII, CAR, and NIR)	No. of Participants per Region
Bids and Awards Committee	5
Technical Working Group - Regional Engineer - Division Engineer from any of ISRS recipient divisions (to be identified by the region)	1 1
Finance - Budget - Accounting - Cash	1 1 1

Only in cases where the Division Engineer is unavailable may a **DepEd Project Engineer (Contract of Service)** be designated as the official representative of the Schools Division Office.

Likewise, **the heads of concerned Central Office Services/Divisions are requested to send participants to the Training of Trainers**, in accordance with the number of allotted slots as follows:

Central Office	No. of Participants
Procurement Management Service - Office of the Director - Contract Management Division - Procurement Planning and Management Division - BAC Secretariat Division	10
Finance - Project Management Service – Project Management Division - Budget Division - Accounting Division	3 4 4

For funding arrangements:

1. **Travel expenses of the Regional Engineers and Division Engineers and concerned Regional and Central Office Personnel shall be charged against their respective local funds**, subject to the usual accounting and auditing rules and regulations.
2. **Travel expenses of the DepEd Project Engineers (Contract of Service) shall be charged against the ISRS Project funds**, subject to the availability of funds and existing government accounting and auditing rules and regulations.

All concerned are hereby requested to register through the following registration link on or before September 25, 2026: <https://tinyurl.com/ISRS-FPTB2-REG> or through the QR Code below:



For questions or clarifications, please contact **Ms. Charmie Mateo** or **Ms. Hannah Borromeo**, through email at efd@isrs.deped.gov.ph or phone number 0956 820 2420/0927 280 9242.

For your information and appropriate action.

INDICATIVE PROGRAM

**Training on World Bank Fiduciary Functions and Procurement
September 29 to October 02, 2026**

Day 1: Preparatory Activities September 29, 2026	
8:00 AM – 5:00 PM	• Arrival/Registration/Check-in • TWG Meeting: Progress check on preparations and agree on program adjustments • Technical quality check • Program Flow dry run • Final physical arrangements • Orientation on the program mechanics • Review of materials by the participants in preparation for the content heavy lectures
Day 2: Foundations of World Bank Fiduciary Framework September 30, 2026	
06:00 – 08:00 AM	Breakfast
08:00 – 8:30 AM	• Opening Program • Invocation / National Anthem • Welcome Remarks
8:30 – 9:30 AM	• Orientation: ISRS • ISRS Adjusted Implementation Plan • ISRS Accomplishments
9:30 – 12:00 NN	• Training Objectives • Introduction to World Bank Fiduciary Framework • Financial Management Systems and Requirements • Internal Controls, Audit, and Compliance Requirements
12:00 – 01:00 PM	Lunch Break
1:00 – 2:00 PM	• DepEd Disbursement Guidelines and Fund Flow Mechanisms
2:00 – 3:30 PM	• Funds chain Walkthrough
3:30 – 5:00 PM	• World Bank Procurement Framework and Principles • Procurement Methods and Procedures re civil works (simple works)-national market approach (RFQ)
5:00 – 6:00 PM	• Open Forum / Synthesis of Learning
6:00 – 8:00 PM	Dinner
Day 3: Procurement Processes and Contract Management October 01, 2026	
06:00 – 08:00	Breakfast
08:30 – 09:00	Recap of Day 1
09:00 – 12:00 (with working break)	• Bid Evaluation and Award Processes • Case Study and Group Exercise • Simulation of Procurement Processes

ANNEX A

	• STEP walkthrough • Practice: Use of WB Procurement Templates
12:00 – 01:00	Lunch Break
1:00 – 05:00 PM	• Overview: Contract Management and Implementation Issues • Common Challenges, Risks, and Mitigation Measures • Environment and social management requirement during procurement and contract management
5:00 – 6:00 PM	Open Forum
6:00 – 8:00 PM	Dinner

Day 4: Applied Learning and Simulation and Training Practicum and Action Planning October 02, 2026

6:00 – 8:00 AM	Breakfast
8:30 – 9:00 AM	Recap of Day 2
9:00 – 12:00 NN	• Drafting of Procurement and Bidding documents • Presentation/Critiquing • Synthesis/Next Steps • Open Forum and Closing Program
12:00 – 01:00 PM	Lunch Break (Check out from Hotel)