



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 24, 2026

REGIONAL MEMORANDUM

No. **1264** s. 2026

KAAGAPAY: TRAIN THE TRAINERS, STRENGTHEN THE SAFETY NET
REGIONAL TRAINING OF TRAINERS ON STRENGTHENING
SCHOOL-FAMILY-COMMUNITY PARTNERSHIPS

To: Schools Division Superintendents
All Others Concerned

1. The Department of Education Regional Office VIII, through the Education Support Services Division Special Programs and Projects Section (ESSD-SPPS), shall conduct the Regional Training of Trainers on Strengthening School-Family-Community Partnerships, entitled "**KAAGAPAY: Train the Trainers, Strengthen the Safety Net,**" on **October 28-30, 2026 in Borongan City, Eastern Samar**. The specific venue shall be announced in another issuance.
2. The activity aims to strengthen the capacity of key school, family, and community stakeholders to establish and sustain collaborative mechanisms for learner protection, safety, well-being, inclusivity, and resilience. It shall further equip participants with knowledge and practical strategies for cascading the KAAGAPAY approach within their respective Schools Divisions and communities.
3. The training aims to:
 - a. strengthen the knowledge and skills of key stakeholders in fostering effective school-family-community partnerships;
 - b. clarify the respective roles and responsibilities of stakeholders in promoting safe, inclusive, resilient, and supportive learning environments;
 - c. develop the capacity of participants to facilitate and cascade KAAGAPAY initiatives at the division and community levels; and
 - d. establish mechanisms for sustained convergence, referral, coordination, and resource mobilization in support of learner protection and well-being.
4. A total of 158 participants shall be involved in the activity, composed of the following:

Participants	No.	Participants	No.
RO & DO Management and Technical Working Group Edgar Tenasas, SDS, Borongan City Dr. Ryan Tiu, Chief, ESSD Eden A. Dadap, Program Focal Dr. Amenia Aspa, RO EPS, Values Education Gerlec C. Caandoy, TA - I Merry Chris Macatiog, TA-I	6	Guests	2
		Federated PTA Officers (6 per SDO)	78
		4Ps Parent Leaders (4 per SDO)	52
		Central Office Representatives	2
		DSWD Representative	1
		Division EPS for Values Education	13

Save the Children Representative	1	Drivers	4
Division LRP Focal Persons	13	TOTAL	158

5. The total amount of **Eight Hundred Seventy-One Thousand & One Hundred Pesos (P871,100.00)** shall be downloaded to the Schools Division Office of Borongan City for the implementation of the activity, chargeable against OSEC-8-25-05953 dated December 16, 2025, in accordance with existing budgeting, accounting, procurement, and auditing laws, rules, and regulations.

6. The fund requirement shall be allocated as follows:

Particulars	Amount
Lease of venue with accommodation and meals	821,600.00
Honorarium for DSWD Facilitator	5,000.00
Transportation	5,000.00
Training Kits	39,500.00
TOTAL	871,100.00

7. The Schools Division Office of Borongan City shall facilitate the utilization, accounting, liquidation, and reporting of the downloaded funds in accordance with existing government accounting and auditing rules and regulations and other applicable DepEd policies.

8. The Education Support Services Division-Special Programs and Projects Section (ESSD-SPPS) shall take the lead in the planning, coordination, implementation, and documentation of the activity, in coordination with the Schools Division Office of Borongan City and concerned government agencies, development partners, and other stakeholders.

9. The designated participants shall secure the necessary authority to travel and shall observe all applicable DepEd policies and protocols relative to official travel and participation in capacity-building activities.

10. The expenses relative to the participation of the identified personnel shall be charged against the available and appropriate funds of their respective offices, subject to existing budgeting, accounting, procurement, and auditing laws, rules, and regulations. In addition, the corresponding funds shall be downloaded to all Schools Division Offices to defray authorized transportation and other necessary expenses relative to the monitoring, technical assistance, and implementation of the KAAGAPAY Program in their respective areas of jurisdiction

11. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

KAAGAPAY TRAIN THE TRAINERS

SPPS-EAD



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