



REGIONAL MEMORANDUM

**TECHNICAL AND ADMINISTRATIVE ARRANGEMENTS FOR THE FULL-SCALE
IMPLEMENTATION AND ROLL-OUT ORIENTATION OF THE JOINT
DELIVERY VOUCHER PROGRAM ONLINE BILLING SYSTEM
(JOBS) VISAYAS AND MINDANAO CLUSTER**

1. Pursuant to DepEd Memorandum GASS-2026-662 dated September 17, 2026, entitled “Technical and Administrative Arrangements for the Full-Scale Implementation and Roll-Out Orientation of the Joint Delivery Voucher Program Online Billing System (JOBS) Visayas and Mindanao Cluster,” this Office, through the Curriculum and Learning Management Division (CLMD), hereby requires the identified participants to attend the orientation on September 29 - October 1, 2026, at Mezzo Hotel, F. Cabahug St. corner Pres. Quezon St., Mabolo, Cebu City.

RO / SDO	Name	Designation	School JDVP Coordinator / IT Officer	
			Name	School
Region	Ernani S. Fernandez Jr.	EPS		
Region	Jim Albert Lagado	IT Officer		
Baybay City	Ritchel Marie B. Villamor	CID Chief	Noel V. Moscatiles	Baybay City SHS
Biliran	Francisco L. Bayon-on Jr.	EPS	Joel Agang	Cabucgayan NSAT
Borongan City	Ma. Eleanor A. Gacillos	EPS	Noime A. Villarino	Sta. Fe NHS
Calbayog City	Arnold M. Jaraba	EPS	Emelie O. Tarrayo	Rafael Lentejas MSF
Catbalogan City	Maria Rosebelle R. Nacional	EPS	Alicio C. Jamin	Samar NS
Eastern Samar	Samuel M. Flores	EPS	Ma. Melita D. Barsana	Giporlos NTS
Leyte	Gerry B. Ranes	EPS	Eleanor M. Miralles	Granja Kalinawan NHS
Maasin City	Richie C. Blasabas	EPS	Alfredo G. Gabor	Libhu NHS
Northern Samar	Alex B. Rejuso	EPS	Rina T. Miranda	Allen NHS

Ormoc City	Imelda A. Amodia	EPS	Sherryl P. Catado	Ormoc City SHS
Samar	Jitka Tisha A. Jadman	EPS	Ronila R. Gabon	Motiong NHS
Southern Leyte	Victor D. Dumaguit	EPS	Enrico S. Paler	Bontoc NHS
Tacloban City	Almer H. Bugal	Asst. School Principal - Designate	Jake Anthony A. Majadillas	Sagkahan NHS

2. All identified participants are required to register through the following link: <https://tinyurl.com/VisMinFullScalePRJOBS>. They are also expected to attend the pre-orientation scheduled on September 24, 2026, from 1:30 PM to 4:00 PM via Microsoft Teams through this link: <https://tinyurl.com/PreOr-VisMin>.

3. Attached is a copy of the memorandum for your reference.

4. All transportation, rebooking, and other incidental expenses of participants from the Regional Offices, SDOs, and participating public schools shall be charged to their respective local funds, subject to existing accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosure: As stated

References: Memorandum GASS-2026-662

To be indicated in the Perpetual Index under the following subjects:

JOINT DELIVERY VOUCHER PROGRAM
ONLINE BILLING SYSTEM
STRENGTHENED SENIOR HIGH SCHOOL

CLMD-ESF





Republic of the Philippines
Department of Education
GOVERNMENT ASSISTANCE AND SUBSIDIES SERVICE

MEMORANDUM

GASS-2026-662

September 17, 2026

TO : Regional Directors
Schools Division Superintendent
All Others Concerned

ATTENTION : JDVP-TVL Regional/SDO Focal Persons/Coordinators

FROM :  **ATTY. TARA C. RAMA**
Director III

SUBJECT : TECHNICAL AND ADMINISTRATIVE ARRANGEMENTS FOR
THE FULL-SCALE IMPLEMENTATION AND ROLL-OUT
ORIENTATION OF THE JOINT DELIVERY VOUCHER
PROGRAM ONLINE BILLING SYSTEM (JOBS) VISAYAS AND
MINDANAO CLUSTER

This is in reference to **Memorandum OUF-2026-2007**, titled "Invitation to the Orientation on the Full-Scale Implementation and Roll-Out of the Joint Delivery Voucher Program Online Billing System (JOBS)."

For **Visayas and Mindanao Cluster participants**, the aforementioned activity will be conducted at **Mezzo Hotel, F. Cabahug St. cor. Pres. Quezon St., Mabolo, Cebu City** from **September 29 to October 1, 2026**.

In view thereof, please be guided by the following technical and administrative arrangements:

1. All pre-registered participants are **required to attend a pre-orientation** that will be conducted virtually on **September 24, 2026 (Thursday) at 1:30 p.m.- 4:00 p.m.** via **Microsoft Teams** through this link: <https://tinyurl.com/PreOr-VisMin>. This pre-orientation session will provide participants with the necessary instructions and guidance, including a pre-work activity for the creation and registration of their JOBS accounts.
2. All participants are **required** to bring a functional laptop, extension cord, and backup internet connection for use during the orientation, hands-on activities, and other required outputs.
3. **Participating public schools** of every Schools Division Offices (SDO) who will attend the activity must prepare the following data for use during the hands-on activities:

Atleast ten (10) learner-beneficiary data from the Official JDVP Masterlist for SY 2025-2026. The list should, preferably, include learner-beneficiary from atleast two (2) different Technical Vocational Livelihood (TVL) specializations.

4. Kindly note the check-in details below:

Check-in	First Meal	Check-out	Last Meal
Sept. 29, 2026	Lunch	October 1, 2026	Lunch

5. Registration on the first day of activity will begin at 11:00 a.m., and the program proper will commence at 1:00 p.m.
6. All transportation, rebooking, and other incidental expenses of participants from the Regional Offices, SDO, and participating public schools shall be charged against their respective local funds, subject to the usual accounting and auditing rules and regulations.

For further questions or concerns, you may contact Ernest Robert A. Estologa, Project Development Officer II of the GASS-ODMD at 8636-1620 or via email at gass.odmd@deped.gov.ph.

Immediate dissemination of and compliance with this Memorandum are hereby directed.

/odmd-erae