



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 30, 2026

OFFICE MEMORANDUM

CLMD-2026- **509**

CONDUCT OF PRE-DELIVERY INSPECTION OF LEARNING TOOLS AND EQUIPMENT (LTE)-SCIENCE AND MATHEMATICS EQUIPMENT

To: CLMD Chief and Administrative Division Chief
All Others Concerned

1. Attached is a letter request from NIKKA Trading on the conduct of **1st Pre-Delivery Inspection of procured Learning Tools and Equipment (LTE)-Science and Mathematics Equipment (SME) at Nikka Trading's Warehouse in Woodsrow III Annex, B. F. Martinville, Manuyo, Las Piñas City on October 5-10, 2026.**

2. The objectives of the conduct of the PDI are as follows:

- a. Conduct systematic pre-delivery inspection of procured Science and Mathematics learning tools and equipment to verify their quantity, specifications, quality, completeness, and conformity with the approved technical requirements and contract documents;
- b. Ensure compliance with the requirements of Republic Act No. 12009 and its Implementing Rules and Regulations in the inspection and acceptance of procured goods, consistent with the principles of transparency, efficiency, accountability, proportionality, and value for money;
- c. Ensure that only compliant and quality learning tools and equipment are recommended for acceptance and subsequent distribution to intended Schools Division Offices and schools, thereby supporting the effective delivery of Science and Mathematics education.

3. The PDI Team shall be composed of the following DepEd Regional Office personnel:

Name	Position	Office
Andrey Gay N. Calipayan	Administrative Aide VI	Administrative Division
Emmanuel P. Firmo, Jr.	Education Program Supervisor	CLMD
Romeo Alvarado	Teaching Aide Specialist	LRMS-CLMD
Edcel P. Dolo	Administrative Assistant III	Finance Division

4. Expenses incurred by the PDI Team shall be charged to the **Science and Mathematics Equipment (SME) monitoring funds (FY 2026-GAAAO (LTE-SME) dated January 05, 2026)** and/or to their respective **Local Funds/MOOE** subject to the usual accounting and auditing procedures.

5. Immediate dissemination of and strict compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director 

CLMD-EPF



**NIKKA TRADING**

Importer | Wholesaler

Tel #: (632) 812 - 9724 / 894 - 3240

Fax #: (632) 840 - 2790

E-mail: nikkatrading@nikkatrading.com
nikkatrading@yahoo.com

Unit 1014 Cityland Herrera Tower, 98 V.A. Rufino St., cor. Valero St., Salcedo Village, Makati City, Philippines 1200

September 23, 2026

SALUSTIANO T. JIMENEZ, JD, EdD., CESO III
Regional Director
Head of the Procuring Entity (HOPE)
Department of Education
Region VIII – Eastern Visayas

Project: Procurement and Door to Door Delivery for FY 2026 Learning Tools and Equipment – Science and Mathematics Equipment to the Recipient Schools

Contract No.: 10-26

Subject: Request for first (1st) Pre-Delivery Inspection

Dear Sir/Madam:

Good day!

Relative to the above-mentioned project, we are pleased to inform you that the following Learning Tools and Equipment (LTE) – Science and Mathematics Equipment for Public Schools are ready for your pre-delivery inspection, to wit:

No.	Item Description	Awarded Qty	%
Biology - Laboratory Tools			
1	Dissecting Set with pan	5 set	100%
2	Gloves, Surgical	10 pair	100%
3	Hand Lens, 5x magnification	6575 pc	100%
4	Pipette, Beral, 1 mL	50 pc	100%
5	Protein Synthesis Demonstration Set	125 set	100%
6	Tong, Beaker	3910 pc	100%
7	Wash bottle, plastic, 250 mL	3910 pc	100%
Biology - Models of Other Biological Structures and Species			
1	Model, Animal Cell	1 pc	100%
2	Model, Animal Meiosis	1 set	100%
3	Model, Animal Mitosis	1 set	100%
4	Model, Chloroplast	1 pc	100%
5	Model, DNA	1 pc	100%

No.	Item Description	Awarded Qty	%
Biology - Models of Other Biological Structures and Species			
6	Model, Invertebrates	3285 set	100%
7	Model, Mitochondrion	1 pc	100%
8	Model, Plant Cell	1 pc	100%
9	Model, Vertebrates	3285 set	100%
Biology - Models of Human Anatomy			
1	Model, Human Circulatory System	781 pc	0%
2	Model, Human Digestive System	657 pc	100%
3	Model, Human Endocrine System	124 pc	100%
4	Model, Human Nervous System	124 pc	100%
5	Model, Human Nose (Nasal-Throat Anatomy)	657 pc	100%
6	Model, Human Skeleton	657 pc	100%
7	Model, Human Torso	781 pc	100%
8	Model, Lung Demonstration	657 pc	100%
9	Model, Pumping Heart	657 pc	100%
10	Model, Reproductive System, Female (Pelvic Anatomy)	657 pc	100%
11	Model, Reproductive System, Male	657 pc	100%
Chemistry - Chemicals			
1	Benedict's Solution, 100 mL/bottle	125 bottle	0%
2	Boric Acid, 100 grams/bottle	125 bottle	0%
3	Calcium Chloride, 100 grams / bottle	125 bottle	0%
4	Copper Sulfate, CuSO ₄ , 100 grams/bottle	125 bottle	0%
5	Magnesium Ribbon, 25 grams, 1 roll	125 roll	0%
6	Manganese Dioxide, 50 grams / bottle	125 bottle	0%
7	Phenolphthalein, 100 grams/bottle	125 bottle	0%
8	Potassium Chloride, 100 grams / bottle	125 bottle	0%
9	Potassium Iodide, 100 grams / bottle	125 bottle	0%
10	Sodium Hydroxide (Lye), 250 grams/bottle	125 bottle	0%
11	Zinc Chloride, 100 grams / bottle	125 bottle	0%
12	Zinc metal, pellets/mossy, 100 grams / bottle	125 bottle	0%

No.	Item Description	Awarded Qty	%
	Chemistry - Laboratory Glasswares, Tools and Accessories		
1	Beaker, borosilicate, 100 mL	3910 pc	100%
2	Beaker, borosilicate, 1000 mL	625 pc	100%
3	Beaker, borosilicate, 250 mL	14390 pc	100%
4	Beaker, borosilicate, 50 mL	7195 pc	100%
5	Beaker, borosilicate, 500 mL	625 pc	100%
6	Burette, 10 mL capacity (acid)	625 pc	100%
7	Burette, 10 mL capacity (base)	625 pc	100%
8	Burner, Alcohol, glass, 150 mL Capacity	625 pc	100%
9	Burner, Bunsen	625 pc	100%
10	Cork borer	250 pc	100%
11	Cork Stopper # 5 (for Ø 16mm test tube)	625 pc	100%
12	Crucible with lid/cover	625 pc	100%
13	Dish, Evaporating, 75 mL	3910 pc	100%
14	Double burette clamp/holder	125 pc	100%
15	Filter Paper, crepe, 580mm x 580 mm sheet, Grade 0905	3910 sheet	100%
16	Flask, Erlenmeyer, borosilicate, narrow-mouth, 250 mL	7820 pc	100%
17	Funnel, borosilicate, fluted	3910 pc	100%
18	Glass Tubing	3910 pc	100%
19	Gloves, Hand, super nitrile	7195 pair	100%
20	Graduated Cylinder, borosilicate, 10 mL	3910 pc	100%
21	Graduated Cylinder, borosilicate, 100 mL	3910 pc	100%
22	Graduated pipette with rubber pipettor, borosilicate, 10 mL	625 pc	100%
23	Hydrometer for heavy liquids	625 pc	100%
24	Hydrometer for light liquids	625 pc	100%
25	Manometer, Open U-tube	625 pc	100%
26	Mortar and Pestle, porcelain, 150 mL.	625 pc	100%
27	Nichrome wire. 0.4, 100 ft	125 spool	100%
28	Reagent Bottle, narrow-mouth, amber, borosilicate, 250 mL	625 pc	100%
29	Reagent Bottle, wide-mouth, transparent, borosilicate, 250 mL	625 pc	100%
30	Rubber Stopper # 0 (for Ø 16mm test tube)	625 pc	100%
31	Rubber Stopper # 6 for Erlenmeyer Flask (narrow-mouth) 250 mL , 1 hole	625 pc	100%
32	Rubber Stopper # 6 for Erlenmeyer Flask (narrow-mouth) 250 mL , 2 holes	625 pc	100%
33	Safety Goggles, polycarbonate	7195 pair	100%
34	Spatula, spoon, porcelain and glazed	7195 pc	100%
35	Stirring Rod, Ø 6 mm x 250 mm long	7195 pc	100%

No.	Item Description	Awarded Qty	%
Chemistry - Laboratory Glasswares, Tools and Accessories			
36	Test tube brush	7195 pc	100%
37	Test Tube, borosilicate, Ø 16 mm x 150 mm long	29430 pc	100%
38	Thermometer, Laboratory type, Alcohol, -20°C to 110°C	3910 pc	100%
39	Tong, Crucible	625 pc	100%
40	Universal pH indicator	625 pc	100%
41	Vial, screw-neck, 25 ml. (with screw-type plastic cap)	29405 pc	100%
42	Vial, screw-neck, 50 mL. (with screw-type plastic cap)	29405 pc	100%
43	Volumetric Flask, borosilicate 250 mL	625 pc	100%
44	Watch Glass, Ø 90 mm	7195 pc	100%
Chemistry - Molecular Geometry Models			
1	Model, Atomic Orbital, 82-pc	625 set	100%
2	Model, Biochemistry Molecular, (262 atom parts)	625 set	100%
3	Model, Crystal Structures Set (Graphite, diamond, sodium chloride, carbon dioxide)	625 set	100%
4	Model, Molecular, Inorganic/Organic (307-pc)	625 pc	100%
5	Model, Sublevel Orbitals of the Atom (Quantum)	625 pc	100%
6	Model, VSEPR, 14 shapes (50-pc)	625 pc	100%
Earth and Space - Models, Tools and Instruments			
1	Anemometer with Wind Vane, Cup type	3285 pc	100%
2	Barometer-Thermometer-Humidity (3-in-1 Analog Instrument)	3285 pc	100%
3	Compass, Magnetic	3285 pc	100%
4	Hand Lens, 10x magnification	3290 pc	100%
5	Model, Seismograph	5 pc	100%
6	Model, Solar System	3290 pc	100%
7	Model, Sun-Earth-Moon	6570 pc	100%
8	Rain Gauge	657 pc	100%
9	Reaction Plates with 6 Wells	6575 pc	100%
10	Sedimentator Tube	3290 pc	100%
11	Soil pH, Moisture, Sunlight Meter	3285 pc	100%
12	Soil/Test Sieve	3290 pc	100%

No.	Item Description	Awarded Qty	%
	Mathematics - Manipulatives		
1	Balance, Double-pan	3285 pc	100%
2	Base Ten Blocks	6570 set	100%
3	Beads	657 set	100%
4	Circle Area Demonstrator	657 pc	100%
5	Compass, Drawing, student type	26280 pc	100%
6	Cuisenaire Rods, set of 5	657 set	100%
7	Elapsed Time (Clock) Set	657 pc	100%
8	Geoboard, 11 x 11	6570 pc	100%
9	Geoboard, 5 x 5	6570 pc	100%
10	Geostrips	6570 set	100%
11	Ghost Grid Whiteboard, Mobile Magnetic	1439 unit	100%
12	Linking Cubes	6570 set	100%
13	Model, Basic 3D Geometrical Collapsible	3285 set	100%
14	Model, Basic 3D Geometrical Solids	657 set	100%
15	Pattern Blocks, 250 pcs/set	2628 set	100%
16	Pentominoes	6570 set	100%
17	Plastic Two-colored Counters, 1-inch diameter, 200 pcs/set	3285 set	100%
18	Probability Kit	657 set	100%
19	Square Units/Tiles, plastic	1314 set	100%
20	Tangrams, set of 30	657 set	100%
	Mathematics - Tools and Instruments		
1	Calculator, Scientific	5000 pc	100%
2	Digital Clock, tabletop	657 pc	100%
3	Measuring Kit (Volume)	657 set	100%
4	Meterstick, plastic	26280 pc	100%
5	Protractor (for student)	52560 pc	100%
6	Ruler, Plastic, 12 inches or 30 cm	52560 pc	100%
7	Scale, Spring, Hanging type	657 pc	100%
8	Scale, Weighing, analog, 10 kg. capacity	657 pc	100%
9	Scale, Weighing, bathroom-type	657 pc	100%
10	Tape Measure, 1.5 meters	26280 pc	100%
11	Template, shapes	3285 pc	100%

No.	Item Description	Awarded Qty	%
	Physics		
1	Air Blower	1 pc	100%
2	Connector, Black (# 18 copper, AWG stranded) with alligator clip on one end and banana plug on the other end	3285 pc	100%
3	Connector, Red (# 18 copper, AWG stranded) with alligator clip on one end and banana plug on the other end	3285 pc	100%
4	Dry Cell Holder (size D)	3285 pc	100%
5	Dry Cell, 1.5 volts, size D	3285 pc	100%
6	Iron Core Rod (non-corrugated)	3285 pc	100%
7	Long Nose Pliers, 1 pair/set	3285 pc	100%
8	Magnet Wire	657 spool	100%
9	Pair of Bar Magnets	3285 pair	100%
10	Toy Car, non-friction, non-battery	3285 pc	100%

Please be informed that the items indicated with 0% completion are currently in transit and are awaiting the arrival notice of the vessel at the Port of Manila. To support the status of these items, we are attaching copies of the Bill of Lading and proof of shipment for your reference and verification.

Please advise us of your available schedule to conduct the said inspection at our warehouse located at Woodsrow III Annex, B.F. Martinville, Manuyo Dos, Las Piñas City.

Your prompt action on the foregoing request will be highly appreciated.

Thank you.

Very truly yours,

JONATHAN R. ZULUETA
Authorized Representative

BILL OF LADING

ORIGINAL

Shipper G.P. INDUSTRIES R-5-6, NEAR BHAGWATI MANDIR MAHESH NAGAR AMBALA CANTT AMBALA 133001 HARYANA GST No : GSN - 06AACFG7592B1ZJ Phones: 91-171-4006891, 4006890		Multimodal Transport Document Registration No. MTO/DGS/137/MAR/2028 Multimodal Transport Document No. BOMFE2601228 Shipper's Reference FMC Regn. No. 026750 - 001	
Consignee (If 'To Order' as indicate) PHILTRUST BANK (PHILIPPINE TRUST COMPANY) UNITED NATIONS AVENUE CORNER SAN MARCELINO ST. MANILA PHILIPPINES		 TOTAL TRANSPORT SYSTEMS LIMITED 7th Floor, T Square, Opp. Chandivali Petrol Pump, Saki-Vihar Road, Saki Naka, Andheri (E), Mumbai 400 072, Maharashtra, INDIA Tel: +91 22 6644 1500 Fax: +91 22 6644 1585 Email: info@ttspl.in	
Notify Party (No claim shall attach for failure to notify) NIKKA TRADING UNIT 1014 CITYLAND HERRERA TOWER, V.A. RUFINO ST., SALCEDO VILLAGE, MAKATI CITY 1227, PHILIPPINES			
Place of Receipt NHAVA SHEVA, INDIA	Port of Loading NHAVA SHEVA, INDIA	Freight Payable at DESTINATION 1ST ORIGINAL	
Vessel WAN HAI 516/E096	Port of Discharge MANILA SOUTH PORT, PHILIPPINES	Place of Delivery MANILA SOUTH PORT, PHILIPPINES	No. of Original Bills of Lading 3(THREE)
Marks and Numbers Container No: IAAU2870909 / GP20 A/Seal No. IAA471978 C/Seal No: Agent Address: CP WORLD PHILIPPINES INC UNIT 3109 31ST FLOOR, THE STILES ENTERPRISE PLAZA TOWER 2, CIRCUIT MAKATI, HIPPODROME ST AND THEATER DRIVE CARMONA, MAKATI CITY, PHILIPPINES	Number and kind of packages: Description of goods SAID TO CONTAIN 305 PACKAGES 1X20GP FCL CONTAINER LABORATORY CHEMICALS FOR EDUCATIONAL PURPOSE HS CODE: 98020000 UNDER PROFORMA INVOICE NO. 160626 DATED 16-06-2026 INVOICE NO. 017/26-27 DATE: 14.08.2026 SB NO: 5957018 DATE: 14/08/2026 DOCUMENTARY CREDIT NUMBER: 003-13677-FR DATED: 16-07-2026 IEC CODE: 0588077852 GROSS WEIGHT: 3698.530 KGS NET WEIGHT: 2305.575 KGS 14 DAYS FREE TIME AT DESTINATION FREIGHT COLLECT		Gross Weight 3698.530 KGS Measurement 20.000 CBM Net Wt.: 2305.575 KGS DEMURRAGE / DETENTION CHARGES AT PORT OF DESTINATION PAYABLE BY CONSIGNEE AS PER LINE TARIFF CY/CY FREIGHT COLLECT AS ARRANGED DESTINATION DELIVERY CHARGES A/C CONSIGNEE FCL/FCL SHIPPER'S LOAD STOWAGE AND COUNT CONTAINER(S) SEALED BY SHIPPER. CARRIER NOT RESPONSIBLE FOR PACKAGING OF CARGO AND ITS STOWAGE INSIDE THE CONTAINERS
***** END OF BL NO : BOMFE2601228 ***** SHIPPED ON BOARD : 26/Aug/2026			
In accepting this Bill of Lading, The Merchant expressly agrees to be bound by all the terms, conditions, clauses and exceptions on both sides of the Bill of Lading whether typed, printed or otherwise. For freight prepaid Bill of lading, delivery of Cargo is subject to realisation of freight cheque. (Above particulars as declared by shipper) * Taken in charge in apparently good condition having at the place of receipt for transport and delivery as mentioned above, unless otherwise stated, The MTO in accordance with the provisions contained in the MTD undertakes to perform or to procure the performance of the multimodal transport from the place at which the goods are taken in charge, to the place designated for delivery and assumes responsibility for such transport. * One of the MTD's must be surrendered, duly endorsed in exchange for the goods. In a bill of lading where the original MTD is at this time and date have been signed in the number indicated below one of which being accomplished the other(s) to be void. Terms and conditions overleaf. * Demurrage / Detention charges at Port of destination Payable by consignee as per line tariff. * No. of Packages mentioned above, have been received in Apparent Good Condition, carrier does not certify the contents of the packages and is not responsible for any shortages there in. * By accepting this Bill of Lading, the shipper accepts his responsibility towards the carrier for payment of freight (in case of freight collect shipments). Accrued Ground rent, re-stuffment or disposal costs (as the case may be) if the consignee fails to take delivery of the cargo within 90 days from the date the cargo reached destination. * The carrier reserves the right to replace the goods if the same are not in seaworthy packing. The packing condition will be certified by the local bonded warehouse or competent surveyor, and the shipper by virtue of accepting this Bill of Lading, accepts the liability towards the cost for the same.			
Place and date of issue MUMBAI / 26/Aug/2026		For TOTAL TRANSPORT SYSTEMS LIMITED Signature valid  Signed by: Shilpa Position: Trainer Location: Mumbai Signing date: 26/08/2026 16:11:42	