



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

October 6, 2026

**REGIONAL MEMORANDUM**

ORD – 2026 - **1293**

**FIELD VISIT OF THE REGIONAL DELIVERY UNIT IDENTIFIED SCHOOLS IN  
THE SCHOOLS DIVISION OFFICES OF BORONGAN CITY AND  
EASTERN SAMAR**

To: Schools Division Superintendent } Borongan City Division  
CID Chief } Eastern Samar Division  
SGOD Chief  
School Principal  
All Others Concerned

1. As part of the continued efforts to develop a comprehensive strategic roadmap, this Office, through the Office of the Regional Director – Regional Delivery Unit (ORD-RDU), announces the conduct of Field Visit of the Regional Delivery Unit Identified Schools in SDOs Borongan City and Eastern Samar on **October 19-22, 2026**.

2. The following are the RDU Identified Schools to be visited:

| School           | City/Municipality              | SDO           |
|------------------|--------------------------------|---------------|
| 1. Lalawigan CES | Brgy. Lalawigan, Borongan City | Borongan City |
| 2. Sabang IS     | Brgy. Sabang, Borongan City    | Borongan City |
| 3. Catumsan IS   | Brgy. Catumsan, Arteche        | Eastern Samar |
| 4. Bonghon ES    | Brgy. Bonghon, Dolores         | Eastern Samar |

3. Participation of Barangay LGU and other school-community organizations are **highly encouraged**. Meanwhile, schools are **discouraged** to make preparations that will disrupt classes.

4. The Monitoring Team will be composed of the following:

| Office                 | No. of Participants |
|------------------------|---------------------|
| Central Delivery Unit  | 2                   |
| Regional Delivery Unit | 3                   |

5. Attached to this Memorandum is the field visit matrix for reference.

6. Funds will be downloaded to the two SDOs to cover the board and lodging expenses of the Central Office and Regional Office participants, meanwhile, travel expenses of the participants shall be lodged under local funds/PSF/MOOE, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination and compliance with this Memorandum are desired.

**SALUSTIANO T. JIMENEZ, JD, EdD, CESO III**  
Regional Director

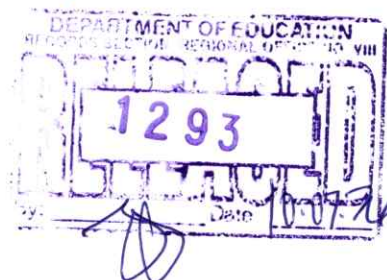
Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

DELIVERY UNIT    FIELD VISIT    SCHOOLS

DU-EG



Enclosure 1 to Regional Memorandum No. **1293**, s. 2026

**ACTIVITY MATRIX FOR FIELD VISIT OF THE REGIONAL DELIVERY UNIT  
IDENTIFIED SCHOOLS IN THE SCHOOLS DIVISION OFFICES OF BORONGAN  
CITY AND EASTERN SAMAR**

*October 19, 2026 (Day 1)*

| <b>Time</b>         | <b>Activity</b>                             | <b>Location</b>                         |
|---------------------|---------------------------------------------|-----------------------------------------|
| 08:00 AM – 09:30 AM | Courtesy meetings with RD/ARD with CDU Team | DepEd Regional Office VIII, Palo, Leyte |
| 09:30 AM – 02:00 PM | Travel Time (Palo, Leyte to Borongan City)  | En Route to Borongan City               |
| 02:00 PM – 03:00 PM | Courtesy Calls with SDOs                    | SDO Borongan City / SDO Eastern Samar   |
| 03:00 PM – 04:00 PM | Alignment Meeting                           |                                         |
| 04:00 PM – 05:00 PM | Hotel Check-in & Team Meeting               | Borongan City                           |

*October 20, 2026 (Day 2)*

| <b>Time</b>         | <b>Activity</b>                           | <b>Location</b>                            |
|---------------------|-------------------------------------------|--------------------------------------------|
| 08:00 AM – 09:15 AM | Courtesy Call with Mayor of Borongan City | Office of the City Mayor, Borongan City    |
| 09:15 AM – 09:30 AM | Travel to Lalawigan CES                   | En Route to Brgy. Lalawigan, Borongan City |
| 09:30 AM – 12:00 NN | Field Visit                               | Sabang Integrated School                   |
| 12:00 NN – 01:00 PM | Lunch Break                               | Borongan City                              |
| 01:00 PM – 01:30 PM | Travel to Sabang IS                       | En Route to Brgy. Sabang, Borongan City    |
| 01:30 PM – 04:00 PM | Field Visit                               | Lalawigan Central Elementary School        |
| 04:00 PM – 05:00 PM | Wrap-Up and Debriefing                    | Borongan City                              |

*October 21, 2026 (Day 3)*

| <b>Time</b>         | <b>Activity</b>                                             | <b>Location</b>                              |
|---------------------|-------------------------------------------------------------|----------------------------------------------|
| 06:00 AM – 08:30 AM | Travel Time (Borongan City to Arteche, Eastern Samar)       | En Route to Arteche                          |
| 08:30 AM – 09:15 AM | Courtesy Call with Mayor of Arteche, Eastern Samar          | Office of the Municipal Mayor / LCE, Arteche |
| 09:15 AM – 09:45 AM | Travel to Catumsan IS                                       | En Route to Brgy. Catumsan, Arteche          |
| 09:45 AM – 12:15 PM | Field Visit                                                 | Sabang Integrated School                     |
| 12:15 PM – 01:15 PM | Lunch Break                                                 | Arteche / En Route to Dolores                |
| 01:15 PM – 01:45 PM | Travel & Courtesy Call with Mayor of Dolores, Eastern Samar | Office of the Municipal Mayor / LCE, Dolores |
| 01:30 PM – 04:00 PM | Travel to Bonghon ES                                        | En Route to Brgy. Bonghon, Dolores           |
| 04:00 PM – 05:00 PM | Field Visit                                                 | Bonghon Elementary School                    |
| 04:45 PM – 07:00 PM | Travel Back to Lodging                                      | En route to Borongan City                    |

*October 22, 2026 (Day 4)*

| <b>Time</b>         | <b>Activity</b>                              | <b>Location</b>                                     |
|---------------------|----------------------------------------------|-----------------------------------------------------|
| 08:00 AM – 10:30 AM | Team Briefing and Consolidation of Findings  | Borongan City                                       |
| 10:30 AM – 12:00 NN | Exit Conference & Discussion                 | SDO Borongan City / SDO Eastern Samar               |
| 12:00 NN – 01:00 PM | Lunch Break                                  | Borongan City                                       |
| 01:00 PM – 05:00 PM | Return Travel (Borongan City to Palo, Leyte) | En Route to DepEd Regional Office VIII, Palo, Leyte |