



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 13, 2026

REGIONAL MEMORANDUM

No. **1350** s. 2026

**VIRTUAL ORIENTATION ON THE GRANT OF TEACHING OVERLOAD
OF TEACHERS AS ARAL PROGRAM TUTORS**

To: Schools Division Superintendents
CLMD and CID Chiefs
Regional and Division HRMOs
Regional and Division Budget Officers
All Others Concerned

1. This Office shall conduct the **Virtual Orientation on the Grant of Teaching Overload for Teachers Serving as ARAL Tutors** on **October 16, 2026 (Friday), at 9:00 a.m.** via Google Meet through the following link: <https://meet.google.com/idq-evji-eip>.

2. The activity aims to orient and guide division officials and personnel on the latest policies and guidelines governing the grant of teaching overload honoraria, particularly for teachers serving as tutors under the ARAL Program. This orientation shall enable concerned personnel to ensure the proper utilization of funds downloaded for this purpose.

3. The participants shall be as follows:

PARTICIPANTS	RO	SDO
Regional Director	✓	
Assistant Regional Director	✓	
Chief Education Supervisors (CLMD and CID)	✓	✓
Chief Education Supervisor (FTAD)	✓	
ARAL Focal Persons	✓	✓
Human Resource Management Officers	✓	✓
Budget Officers	✓	✓
CLMD Supervisors and Staff	✓	

4. For guidance and reference, a simple outline of activities is attached as an enclosure to this Memorandum.

5. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III

Regional Director



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Enclosures: As stated
Reference: None

To be indicated in the Perpetual Index under the following subjects:

ARAL
FUNDS
MEETING
ORIENTATION
TEACHING OVERLOAD

CLMD-DME

Enclosure _____ to Regional Memorandum No. _____ s. 2026

**VIRTUAL ORIENTATION ON THE GRANT OF TEACHING OVERLOAD
FOR TEACHERS SERVING AS ARAL TUTORS**

9:00 a.m., October 16, 2026, <https://meet.google.com/idq-evji-eip>

TIME	ACTIVITY	RESPONSIBLE PERSON
8:50-9:00 am	Arrival of Participants	Meeting Host
9:00-9:15 am	Opening Program Preliminaries	Dandy G. Acuin, Emcee
9:15-9:20 am	Welcome Remarks	SDS Carmela R. Tamayo
9:20-9:30 am	Messages	RD Salustiano Jimenez ARD Marilyn B. Siao
9:30-9:40 am	Updates on ARAL Program Implementation	Jayson R. Closa Regional ARAL Focal Person
9:40-10:15 am	Orientation on the Grant of Teaching Overload	Mercedes D. Sarmiento FTAD Chief (Resource Person)
10:15-10:45 am	Open Forum	Dandy G. Acuin (Moderator)
10:45-11:00 am	Agreements, Ways Forward	Gertrudes C. Mabutin CLMD Chief
11:00	Closing/Adjournment	