



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 15, 2026

REGIONAL MEMORANDUM

No. **1353** s. 2026

**YEAR-END CONVERGENCE OF THE HUMAN RESOURCE DEVELOPMENT (HRD)
PERSONNEL IN THE REGIONAL AND SCHOOLS DIVISION OFFICES**

To: Schools Division Superintendents
SGOD Chiefs
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), shall conduct the Year-End Convergence of the Human Resource Development (HRD) Personnel in the Regional and Schools Division Offices on **November 24-26, 2026**, at a venue to be announced in a separate issuance.
2. This activity aims to:
 - a. present the year-end accomplishments of RO and SDO HRD Programs;
 - b. identify implementation issues and challenges encountered; and
 - c. inform future planning and agreements using insights from the review.
3. Each SDO shall prepare a 5-minute video presentation showcasing their year-end accomplishments across all HRD programs for teaching, teaching-related, and non-teaching personnel. The presentation must include the following:
 - a. details of the implemented HRD programs;
 - b. a summary of trained personnel, disaggregated by job group;
 - c. the overall fund utilization on all fund sources;
 - d. challenges met in the implementation of the programs and how these were addressed at their level; and
 - e. best practices that contributed to the successful implementation of the HRD Programs.
4. Attached are the list of participants and the activity matrix. Schools Division Superintendents must ensure the full attendance of their identified participants.
5. Expenses incurred during the conduct of this activity, such as training materials and board and lodging for the participants, shall be charged against the HRD Program Support Fund downloaded to the Schools Division of Ormoc City. Transportation and other incidental expenses shall be charged against their respective local funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CONVERGENCE

HRD PERSONNEL

PLANNING

HRDD-CDPA



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Enclosure 1 of Regional Memorandum No _____, series of 2026

**YEAR-END CONVERGENCE OF THE HUMAN RESOURCE DEVELOPMENT (HRD)
PERSONNEL IN THE REGIONAL AND SCHOOLS DIVISION OFFICES**

LIST OF PARTICIPANTS

Office	Position/ Designation			Number of Pax
Schools Division Office	SGOD Chief/ EPS	HRD SEPS	EPS II/ HRD Personnel	Subtotal
Baybay City	1	1	1	3
Biliran	1	1	1	3
Borongan City	1	1	1	3
Catbalogan City	1	1	1	3
Calbayog City	1	1	1	3
Eastern Samar	1	1	1	3
Leyte	1	1	1	3
Maasin City	1	1	1	3
Northern Samar	1	1	1	3
Ormoc City	1	1	1	3
Samar	1	1	1	3
Southern Leyte	1	1	1	3
Tacloban City	1	1	1	3
RO- HRDD		PMT (SDO Ormoc City)		Subtotal
8		3		11
Total				50

Enclosure 2 of Regional Memorandum No _____, series of 2026

**YEAR-END CONVERGENCE OF THE HUMAN RESOURCE DEVELOPMENT (HRD)
PERSONNEL IN THE REGIONAL AND SCHOOLS DIVISION OFFICES**

November 24-26, 2026

Venue: TBD

ACTIVITY MATRIX

Day/ Time	November 24	November 25	November 26
8:00a.m. -9:00a.m.	Travel Time	Preliminaries	Preliminaries
9:01a.m. – 11:00a.m.		Continuation of the Presentation of the HRDD Year-end Accomplishments and Updates	HRD 2027: Roadmaps, Agreements, and Milestones
11:00a.m. – 12:00 p.m.		Presentation of SDO HRD Year-end Accomplishment Report	Closing Program
12:01p.m. – 1:00p.m.		Lunch	Lunch
1:01p.m. – 2:00p.m.	Arrival of Participants and Opening Program	Continuation of the Presentation of SDO HRD Year-end Accomplishment Report	Home Bound
2:01p.m. – 3:00p.m.	Presentation of the HRDD Year-end Accomplishments And Updates		
3:01p.m. – 5:00p.m.		HR Dynamics: Synergy in Motion	

Prepared by:


CLARK DAVE P. ARANTE
SEPS

Noted by:


HARVIE D. VILLAMOR EdD
HRDD Chief