



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 15, 2026

REGIONAL MEMORANDUM

No. **1356** s. 2026

**DOWNLOADING OF TRAVEL REIMBURSEMENTS FOR THE PARTICIPANTS IN
THE CAPACITY BUILDING ON INTEGRATED SUPPORT AND
SOCIO-EMOTIONAL LEARNING (SEL) FOR
LEARNERS WITH DISABILITIES**

To: Schools Division Superintendents
All Others Concerned

1. Relative to the conduct of the **Capacity Building on Integrated Support and Socio-Emotional Learning (SEL) for Learners with Disabilities on November 17-19, 2026 in Cebu City**, this Office informs the concerned Schools Division Offices (SDOs) of the downloading of funds intended for the reimbursement of travel expenses of official participants.

2. In this regard, a total amount of **Three-Hundred Four Thousand Two Hundred Sixty Pesos (Php 304,260.00)**, chargeable against **OSEC-8-26-04386** dated August 21, 2026, shall be downloaded to the 13 Schools Division Offices based on following allocation:

DIVISION	NUMBER OF PARTICIPANTS	AMOUNT FOR DOWNLOADING
Leyte	3	27,660.00
Northern Samar	3	27,660.00
Ormoc City	3	27,660.00
Biliran	3	27,660.00
Tacloban City	3	27,660.00
Maasin City	3	27,660.00
Southern Leyte	3	27,660.00
Eastern Samar	2	18,440.00
Samar	2	18,440.00
Calbayog City	2	18,440.00
Borongan City	2	18,440.00
Baybay City	2	18,440.00
Catbalogan City	2	18,440.00
13 SDOs	33	304,260.00

3. Each SDO shall facilitate the payment and liquidation of expenses in accordance with existing DepEd and COA rules and regulations.

4. Division participants may be selected from key division officials, SNED supervisors, school heads, and other non-teaching personnel involved in providing integrated support and socio-emotional learning activities.
5. Immediate compliance with this Memorandum is desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director  

Enclosures: OSEC-8-26-04386
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING OF FUNDS REIMBURSEMENT WORKSHOP
CLMD-DME





Republic of the Philippines
DEPARTMENT OF EDUCATION
Central Office

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA343 310300100005000 - Continuing Appropriations Special Needs Education Program		REFERENCE: FY 2025 GAAAO dated 01/02/2025	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-26-04386
		LEGAL BASIS: FY 2025 General Appropriations Act Republic Act (R.A.) No. 12116	DATE: 21-Aug-26
FUND CODE: 01102101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2026
PURPOSE: <i>Transfer of funds for the conduct of Capacity Building on Integrated Behavior Support and Socio-Emotional Learning for Learners with Disabilities.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	304,260.00
AMOUNT IN WORDS: *** Three Hundred Four Thousand Two Hundred Sixty Pesos Only ***			Total: 304,260.00
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2026.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:

CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

Approval for Transfer/Downloading of Funds:

ATTY. EDSON BYRON K. SY
Undersecretary
Office of the Undersecretary for Finance



AUG 27 2026