



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 13, 2026

REGIONAL MEMORANDUM
ESSD-2026- **1361**

**REGIONAL DIVISION-BASED TEACHER WELLNESS DAY: ALAGA KAY MA'AM
AT SIR**

To: Schools Division Superintendent } Northern Samar Division
All Others Concerned

1. In recognition of the invaluable contributions, dedication, and commitment of teachers to quality education, the Department of Education Regional Office VIII through the Education Support Services Division- Special Programs and Projects Section (ESSD-SPPS), in coordination with Northern Samar Division, shall conduct a one-day **Regional Division-Based Teacher Wellness Day: Alaga Kay Ma'am at Sir** in the Northern Samar Division during the end of term block 2. The final date and venue shall be announced in a different Advisory.
2. The activity aims to recognize and appreciate teachers' efforts and sacrifices, promote their physical, mental, and emotional well-being, and foster a culture of care, gratitude, and support for the teaching workforce.
3. The Northern Samar Division shall undertake the necessary preparations and coordinate with the Regional Office to ensure the orderly, efficient, and successful implementation of the activity.
4. To support the conduct of the activity, the Regional Office shall download funds amounting to **Four Hundred Thirteen Thousand Six Hundred Seventy Pesos (P413,670.00)**, chargeable against OSEC-8-26-02040, to the Northern Samar Division. The amount shall cover the lease of venue, accommodation for the Regional Office monitoring team, meals, game prizes, event collaterals, and other necessary expenses directly related to the conduct of the activity.
5. The utilization and liquidation of the downloaded funds shall be subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:
TEACHERS' WELLNESS

ESSD-SPPS-EAD



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph



Annex 1

TERMS OF REFERENCE (TOR)**Conduct of the One-Day Regional Division-Based Teacher Wellness Day: Alagay Ma'am at Sir****A. Northern Samar Division:**

The Schools Division of Northern Samar shall serve as the implementing division and shall undertake the following responsibilities:

1. **Fund Management and Procurement.** Undertake the necessary procurement of goods and services chargeable against the downloaded funds, including the lease of venue, accommodation for the Regional Office monitoring team, meals, game prizes, event collaterals, and other authorized and necessary expenses directly related to the activity, in accordance with applicable procurement, budgeting, accounting, and auditing laws, rules, and regulations.
2. **Identification of Participants.** Determine the number of participants and identify the intended beneficiaries and other participants, as appropriate, based on the objectives, available resources, venue capacity, and approved implementation arrangements.
3. **Program Development.** Develop and finalize the program flow, activity mechanics, and other implementation details in consultation and coordination with the Education Support Services Division (ESSD) and the Regional Office, taking into consideration the objectives of the activity and the welfare, safety, and meaningful participation of teachers.
4. **Planning and Implementation.** Prepare the activity implementation plan and undertake the actual conduct of the Teacher Wellness Day, including the assignment of committees and personnel, coordination with concerned offices, venue preparation, logistical arrangements, and provision of necessary materials and equipment.
5. **Participant Welfare and Safety.** Ensure appropriate arrangements for the safety, accessibility, comfort, and well-being of participants throughout the activity, including reasonable accommodations and appropriate contingency measures.
6. **Activity Documentation.** Prepare and submit the Activity Documentation Report to the Regional Office through the appropriate office, containing, as applicable, the narrative report, attendance sheets, photographs, program of activities, highlights and accomplishments, participant feedback, and other relevant supporting documents.
7. **Financial Reporting and Liquidation.** Ensure the proper recording, documentation, utilization, and liquidation of the downloaded funds within the prescribed period and in accordance with applicable government accounting and auditing requirements. Submit the required financial reports and supporting documents to the appropriate offices.
8. **Coordination and Compliance.** Maintain close coordination with the ESSD and other concerned Regional Office units on matters requiring technical guidance, program alignment, monitoring, and administrative support. Ensure compliance with applicable DepEd issuances and other relevant government rules and regulations.

9. **Other Related Responsibilities.** Perform other necessary and related functions consistent with its mandate to facilitate the successful, efficient, and accountable implementation of the activity.

B. Regional Office

The Regional Office, through the ESSD and other concerned offices, as may be appropriate, shall undertake the following responsibilities:

1. **Technical Guidance and Coordination.** Provide the necessary technical guidance and policy direction to the Schools Division of Northern Samar on the planning, preparation, and implementation of the activity, consistent with the objectives of the Teacher Wellness Day and the mandate of the concerned Regional Office units.
2. **Program Consultation.** Coordinate with the Schools Division of Northern Samar, on the proposed program flow, wellness activities, and other implementation arrangements to ensure alignment with the intended outcomes of the activity.
3. **Fund Download and Oversight.** Facilitate the downloading of the authorized funds amounting to Four Hundred Thirteen Thousand Six Hundred Seventy Pesos (PhP 413,670.00), chargeable against OSEC-8-26-02040, subject to applicable budgetary and financial procedures, and provide guidance on the proper utilization and accountability of the funds.
4. **Monitoring and Evaluation.** Monitor the preparation and actual conduct of the activity through designated Regional Office personnel to assess implementation, compliance with agreed arrangements, and attainment of the activity's objectives.
5. **Review of Reports.** Receive and review the Activity Documentation Report and other required submissions from the Schools Division of Northern Samar, and provide appropriate feedback, recommendations, or instructions, as necessary.
6. **Financial Accountability Oversight.** Provide appropriate guidance and oversight on compliance with applicable fund utilization, documentation, reporting, and liquidation requirements, without prejudice to the respective responsibilities of authorized budget, accounting, procurement, and auditing offices.
7. **Other Related Responsibilities.** Perform such other functions as may be necessary and appropriate within the Regional Office's mandate to support the effective implementation, monitoring, and evaluation of the activity.

Department of Education, Region VIII - Division Office - Iloilo

FINANCE DIVISION
RECEIVED

By: *ACE*

Date: *4/27/26 11:47am*

Signature: *[Signature]*



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA239 200000100007000 - Continuing Appropriations Building Partnerships and Linkages Program		REFERENCE: FY 2025 GAAAO dated 01/02/2025	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-26-02040
		LEGAL BASIS: FY 2025 General Appropriations Act Republic Act (R.A.) No. 12116	DATE: 21-Apr-26
FUND CODE: 01102101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2026
PURPOSE: <i>Program Support Funds for the conduct of 2026 National Teachers Month-NTM on The Move: Mid Month Celebration.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	4,000,000.00
AMOUNT IN WORDS: *** Four Million Pesos Only ***			Total: <u>4,000,000.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2026.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:

[Signature]
CHOLITA F. TIONG

Chief Administrative Officer

Budget Division *[Signature]*

Approval for Transfer/Downloading of Funds:

[Signature]
ATTY. EDSON BYRON K. SY

Assistant Secretary for Finance

OIC, Office of the Undersecretary for Finance

APR 22 2026



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY
EXTERNAL PARTNERSHIPS SERVICE

CO-EPS NO. 04-267 2026

MEMORANDUM

TO : **CHOLITA F. TIONG**
Chief Administrative Officer
Finance Service-Budget Division

FROM : 
CILETTE LIBORO CO
Assistant Secretary
Public Affairs and External Partnerships

SUBJECT : **REQUEST FOR DOWNLOADING OF FUNDS FOR THE
CONDUCT OF 2026 NATIONAL TEACHERS' MONTH-NTM ON
THE MOVE: MID MONTH CELEBRATION**

DATE : April 13, 2026

The Department of Education (DepEd) through the External Partnerships Service (EPS) shall conduct the **2026 National Teachers' Month-NTM on the Move: Mid Month Celebration**, which will be hosted by **Region VIII**.

In line with this, we would like to request your good office to download the funds to Regional Office VIII amounting to **Four Million Pesos Only (Php4,000,000.00)**. This amount shall cover the expenses for the conduct of said event.

Attached is the copy approved Activity Request (AR) and the Letter of Acceptance from Regional Office VIII for your reference.

For your consideration and approval.

Thank you very much.



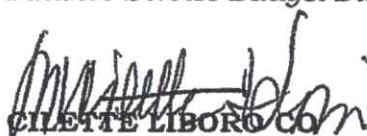


Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY
EXTERNAL PARTNERSHIPS SERVICE

CO-EPS NO. _____ 2026

MEMORANDUM

TO : **CHOLITA F. TIONG**
Chief Administrative Officer
Finance Service-Budget Division

FROM : 
CHELETTE LIBORO CO
Assistant Secretary
Public Affairs and External Partnerships

SUBJECT : **REQUEST FOR DOWNLOADING OF FUNDS FOR THE
CONDUCT OF 2026 NATIONAL TEACHERS' MONTH-NTM ON
THE MOVE: MID MONTH CELEBRATION**

DATE : April 13, 2026

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Attached is the copy approved Activity Request (AR) and the Letter of Acceptance from Regional Office VIII for your reference.

For your consideration and approval.

Thank you very much.



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 23, 2026

LETTER OF ACCEPTANCE

CILETTE LIBORO CO

Assistant Secretary
Public Affairs and External Partnerships

Madam:

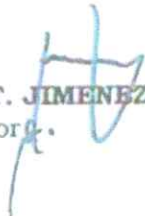
Greetings!

In reference to Memorandum CO-EPS No. 02-160, s. 2026 dated March 2, 2026, entitled **"Request for Hosting the Conduct of the 2026 National Teachers' Month - Mid-Month Celebration,"** this Regional Office respectfully conveys its concurrence and willingness to accept the downloading of funds amounting to **Four Million Pesos** (PhP4,000,000.00) intended to support and facilitate the hosting of the said activity.

Accordingly, this Office affirms its readiness to administer and utilize the funds in accordance with existing government accounting, auditing, and budgeting rules and regulations for the successful conduct of the event.

Thank you and more power!

Very truly yours,


SALUSTIANO T. JIMENEZ, JD, EdD, CESO III
Regional Director



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Doc. Ref. Code	RO-ORD-F025	Rev	00
Effectivity	04 03 2023	Page	1 of 1



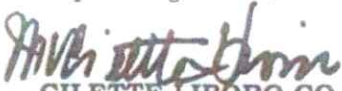


Republic of the Philippines
Department of Education
External Partnership Service

CO-EPS No. 02-160, s. 2026

MEMORANDUM

FOR : **RONELO AL K. FIRMO**
OIC - Regional Director
DepEd Region VIII

FROM : 
CILETTE LIBORO CO
Assistant Secretary
Public Affairs and External Partnerships

SUBJECT : **REQUEST FOR HOSTING THE CONDUCT OF THE 2026
NATIONAL TEACHERS' MONTH - MID-MONTH
CELEBRATION**

DATE : March 2, 2026

In line with the National Teachers' Month (NTM) celebration and activities, this office is respectfully requests for DepEd-Region VIII to host the **2026 National Teachers' Month Mid-Month Celebration on September 19, 2026**. The External Partnerships Service (EPS) shall download funds amounting to **Four Million Pesos only (Php4,000,000.00)** to defray the expenses related to the conduct of the activity, subject to existing government accounting and auditing rules and regulations. The budget covers board and lodging, meals and the necessary rental of equipment as part of the requirements for production and logistical support to ensure the smooth and efficient implementation of the activity. See details in Annex A.

The EPS shall coordinate with your office for the preparation, actual conduct of the event, and post-event activities. Further, may we request for your acceptance to host and the funds to be downloaded to your region for the successful conduct of this activity. We appreciate to receiving your Letter of Acceptance on or before March 13, 2026.

For more information, your staff may contact the EPS via email at external.partnerships@deped.gov.ph or at telephone numbers (02) 8638-8637 and (02) 8638-8639.

We hope for your consideration and favorable action.

Thank you very much.

BREAKDOWN FOR DOWNLOADING OF FUNDS

ACTIVITY: 2026 National Teachers' Month-NTM on the Move: Mid Month Celebration

DATE: September 19, 2026

VENUE: Region VIII-Tacloban City Convention Center

ITEM	NO. OF PAX	DAYS	AMOUNT	TOTAL	DOWNLOADING
a. Board & Lodging					
DepEd -EPS and PAS Personnel-Advance Party, TWG's	32	3	2,000.00	192,000.00	192,000.00
VIPs, DepEd Officials	30	2	2,000.00	120,000.00	120,000.00
Local Artists and Performers	6	1	2,000.00	12,000.00	12,000.00
b. Meals					
Guests, VIPs, Artists & Performers (Breakfast, AM Snacks, Lunch & PM Snacks)	30	2	600.00	36,000.00	36,000.00
Teachers and Other Participants AM Snacks,Lunch & PM Snacks)	3500	1	600.00	2,100,000.00	2,100,000.00
c. Rental					
Venue	1	1	500,000.00	500,000.00	500,000.00
Van (Guests, VIPs & Artists)	3	1	10,000.00	30,000.00	30,000.00
Van (TWGs & DepEd CO Personnel)	3	2	10,000.00	60,000.00	60,000.00
Stage Design, Led Walls and Production: Requirements- Speakers/Mixing Console/ Microphones/Audio Playback/ Other dry run rehearsal/Lightin System/ Video Coverage	1	1	600,000.00	600,000.00	600,000.00
d. Honorarium for Non-Deped					
Cultural Performer, Local Artist and Special Guests	5	1	30,000.00	150,000.00	150,000.00
e. Teachers Day T-Shirt					
VIPs, DepEd Officials and Staff, TWGs	400	1	500.00	200,000.00	200,000.00
GRAND TOTAL				4,000,000.00	4,000,000.00



Republic of the Philippines
Department of Education

DOCUMENT SLIP

This document has been encoded in the DepEd - Document Management System and routed to the appropriate office/s with the following information:

Subject: **ACTIVITY REQUEST FOR THE CONDUCT OF THE 2026 NATIONAL TEACHERS' MONTH-NTM ON THE MOVE: MID MONTH CELEBRATION**
Document Code: **CO-EPS-2026-03-3485**
Date and Time Added: **2026-MAR-10 02:27:08 PM**
Created by: **External Partnerships Service - Office of the Director**

To ensure the traceability and continuity of the document, kindly update all actions taken using the same document code.

This is an auto-generated report. Generated on 2026-March-24 09:23:28 AM.



3-24-26 FSD - EPS-PSPU - PLEASE ATTACH ACCEPTANCE LETTER
3/24/26 EPS Budget - attached acceptance memo

3-30-26 FSD - OASF - FOR SIGNATURE 4/30 11:47

MAR 30 2026 OASF OSEC-LOS For approval

CN 8:38am
MAR 31 2026 Carren P. Ramirez
Office of the Secretary

APR 01 2026 - OSEC - OUPICE - for clearance/initial

CN 3:44pm 08 APR 2026 44
Calleja Angela



Republic of the Philippines
Department of Education

9 March 2026

AR/ATC No: AR-2026-CO-00693

FOR : **ATTY. FATIMA LIPP D. PANONTONGAN**
 Undersecretary and Chief of Staff
 Office of the Secretary

FROM : **CILETTE LIBORO CO**
 Assistant Secretary
 Public Affairs and External Partnerships

SUBJECT : **ACTIVITY REQUEST FOR THE CONDUCT OF THE 2026 NATIONAL TEACHERS' MONTH-NTM ON THE MOVE: MID MONTH CELEBRATION**

NAME OF PROGRAM(S)/PROJECT(S)	Special Events, Local and International Commemoration and Awareness Programs		
OUTPUT(S) TO BE PRODUCED AND ITS CODE(S)	Outputs Codes	Output	Physical Target
	OC-26-EPS-PSPU-BPLP-P004	Celebrated, uplifted and supported teachers	7,000
ACTIVITY/IES TO BE REQUESTED	Activity Codes	Name of Activities	
	AC-26-EPS-PSPU BPLP-P004	2026 National Teachers' Month-NTM on the Move: Mid Month Celebration	

ACTIVITY/IES WITH DOWNLOADING	Downloading of Funds to the Host Regional Office VIII amounting to Php4,000,000.00 . The said amount is intended to cover the board and lodging, meals, rental of venue, van, stage design, led wall, teacher's day t-shirt, honorarium of local artist and cultural performer and special guests	Approved by:  ATTY. EDSON BYRON K. SY Assistant Secretary for Finance Officer-in-Charge Office of the Undersecretary for Finance									
FINANCIAL REQUIREMENTS	Php4,434,000.00 Requirement for this transaction as follows: <table border="1" data-bbox="432 607 1382 841"> <thead> <tr> <th>Activity Codes</th><th>Amount in WFP</th><th>Amount Requested</th></tr> </thead> <tbody> <tr> <td>AC-26-EPS-PSPU BPLP-P004</td><td>Php4,434,000.00</td><td>Php4,434,000.00</td></tr> <tr> <td>Grand Total</td><td></td><td>Php4,434,000.00</td></tr> </tbody> </table>		Activity Codes	Amount in WFP	Amount Requested	AC-26-EPS-PSPU BPLP-P004	Php4,434,000.00	Php4,434,000.00	Grand Total		Php4,434,000.00
Activity Codes	Amount in WFP	Amount Requested									
AC-26-EPS-PSPU BPLP-P004	Php4,434,000.00	Php4,434,000.00									
Grand Total		Php4,434,000.00									
SOURCE OF FUNDS	FY 2025 Building Partnerships and Linkages Program (Continuing Fund)										
ADMINISTRATIVE ARRANGEMENTS	<table border="1" data-bbox="432 954 1366 1220"> <thead> <tr> <th>Activity Code</th><th>Activity Name/ Sub-Activity</th><th>No. of pax</th><th>Inclusive Dates</th></tr> </thead> <tbody> <tr> <td>AC-26-EPS-PSPU BPLP-P004</td><td>2026 National Teachers' Month-NTM on the Move: Mid Month Celebration</td><td>3940</td><td>September 19, 2026</td></tr> </tbody> </table> - Funds to be Downloaded - The total amount of Php4,000,000.00 will be downloaded to the Host Regional Office VIII to cover the board and lodging, meals, rental of van, stage design, led wall, teacher's day t-shirt, honorarium of local artists, cultural performer and special guests - Direct Payment-The total amount of Php369,000.00 represents payments for the travelling expenses for the DepEd Officials and Technical Working Group (TWG) of Central Office. - To draw Cash Advance in the amount of Php65,000.00 to defray expenses for pre/post program expenses, supplies and materials and contingency by the authorized Special Disbursing Officer-MS. DAVEDINAH P. COMETA.		Activity Code	Activity Name/ Sub-Activity	No. of pax	Inclusive Dates	AC-26-EPS-PSPU BPLP-P004	2026 National Teachers' Month-NTM on the Move: Mid Month Celebration	3940	September 19, 2026	
Activity Code	Activity Name/ Sub-Activity	No. of pax	Inclusive Dates								
AC-26-EPS-PSPU BPLP-P004	2026 National Teachers' Month-NTM on the Move: Mid Month Celebration	3940	September 19, 2026								
ANNEXES	1. Detailed Budget Estimate 2. List of participants 3. Indicative Program of Activities 4. Certification from Clearing House, if needed in the activity 5. Portion of the approved WFP where activities are stipulated										

Php 4,434,000.00 BCN268
AC-P26-EPS-PSPU-BPLP-743
20000100007000

ALLOTMENT AVAILABLE

CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

All expenses incurred in this activity are subject to procurement, budget, accounting and auditing rules and regulations.

ACTIVITY/IES WITH DOWNLOADING	Downloading of Funds to the Host Regional Office VIII amounting to Php4,000,000.00 . The said amount is intended to cover the board and lodging, meals, rental of venue, van, stage design, led wall, teacher's day t-shirt, honorarium of local artist and cultural performer and special guests	Approved by:  ATTY. EDSON BYRON K. SY Assistant Secretary for Finance Officer-in-Charge Office of the Undersecretary for Finance									
FINANCIAL REQUIREMENTS	Php4,434,000.00 Requirement for this transaction as follows: <table border="1" data-bbox="427 612 1380 845"> <thead> <tr> <th>Activity Codes</th><th>Amount in WFP</th><th>Amount Requested</th></tr> </thead> <tbody> <tr> <td>AC-26-EPS-PSPU BPLP-P004</td><td>Php4,434,000.00</td><td>Php4,434,000.00</td></tr> <tr> <td>Grand Total</td><td></td><td>Php4,434,000.00</td></tr> </tbody> </table>		Activity Codes	Amount in WFP	Amount Requested	AC-26-EPS-PSPU BPLP-P004	Php4,434,000.00	Php4,434,000.00	Grand Total		Php4,434,000.00
Activity Codes	Amount in WFP	Amount Requested									
AC-26-EPS-PSPU BPLP-P004	Php4,434,000.00	Php4,434,000.00									
Grand Total		Php4,434,000.00									
SOURCE OF FUNDS	FY 2025 Building Partnerships and Linkages Program (Continuing Fund)										
ADMINISTRATIVE ARRANGEMENTS	<table border="1" data-bbox="427 959 1369 1220"> <thead> <tr> <th>Activity Code</th><th>Activity Name/ Sub- Activity</th><th>No. of pax</th><th>Inclusive Dates</th></tr> </thead> <tbody> <tr> <td>AC-26-EPS-PSPU BPLP-P004</td><td>2026 National Teachers' Month-NTM on the Move: Mid Month Celebration</td><td>3940</td><td>September 19, 2026</td></tr> </tbody> </table> - Funds to be Downloaded - The total amount of Php4,000,000.00 will be downloaded to the Host Regional Office VIII to cover the board and lodging, meals, rental of van, stage design, led wall, teacher's day t-shirt, honorarium of local artists, cultural performer and special guests - Direct Payment-The total amount of Php369,000.00 represents payments for the travelling expenses for the DepEd Officials and Technical Working Group (TWG) of Central Office. - To draw Cash Advance in the amount of Php65,000.00 to defray expenses for pre/post program expenses, supplies and materials and contingency by the authorized Special Disbursing Officer-MS. DAVEDINAH P. COMETA.		Activity Code	Activity Name/ Sub- Activity	No. of pax	Inclusive Dates	AC-26-EPS-PSPU BPLP-P004	2026 National Teachers' Month-NTM on the Move: Mid Month Celebration	3940	September 19, 2026	
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ANNEXES	1. Detailed Budget Estimate 2. List of participants 3. Indicative Program of Activities 4. Certification from Clearing House, if needed in the activity 5. Portion of the approved WFP where activities are stipulated										

Php 4,434,000.00 BCN 268
AC-P26-EPS-PSPU-BPLP-743
20000100007000
ALLOTMENT AVAILABLE

CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

All expenses incurred in this activity are subject to procurement, budget, accounting and auditing rules and regulations.

BUDGET ESTIMATE

ACTIVITY: 2026 National Teachers' Month-NTM on the Move: Mid Month Celebration

DATE: September 19, 2026

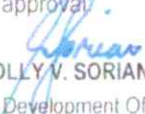
VENUE: Region VIII-Tacloban City Convention Center

ITEM	NO. OF PAX	DAYS	AMOUNT	TOTAL	DIRECT PAYMENT	CASH ADVANCE	DOWNLOADING
a. 2026 National Teachers' Month-Mid Month Celebration-Program Support Funds for the Activity Expenses with 3,940 participants, TWGs and other Guests (board and lodging, meals, rental of venue, van, stage design, led wall, teacher's day t-shirt, honorarium of local artist and cultural performer and special guests and other related expenses)	1	1	4,000,000.00	4,000,000.00			4,000,000.00
b. TEVs							
DepEd -EPS & PAS personnel (land fare & per diem)	30	1	12,300.00	369,000.00	369,000.00		
c. Pre/Post program expenses	1	1	30,000.00	30,000.00		30,000.00	
d. Supplies and Materials	100	1	300.00	30,000.00		30,000.00	
e. Contingency	1	1	5,000.00	5,000.00		5,000.00	
GRAND TOTAL				4,434,000.00	369,000.00	65,000.00	4,000,000.00

Prepared by:


ROMEO A. GRANADOZIN
 Administrative Support II
 External Partnerships Service

Recommending approval:


ROLLY V. SORIANO
 Project Development Officer IV
 External Partnerships Service

Approved by:


CLEITE LIBORO CO
 Assistant Secretary
 Public Affairs and External Partnerships

2026 National Teachers' Month-NTM on the Move: Mid Month Celebration

Region VIII-Tacloban City Convention Center

September 19, 2025

LIST OF PARTICIPANTS

NAME OF ORGANIZATION		Number of Participants
Teachers and other participants		3500
VIPs, Guests, DepEd Officials and Staffs		35
DepEd Central Office and TWGs		400
Local Artists and Cultural Performer		5
		3940

Prepared by:


ROMEO A. GRANADOZIN
Administrative Support II
External Partnerships Service

Recommending approval:


ROLLY V. SORIANO
Project Development Officer IV
External Partnerships Service

Approved by:


LILETTE LIBORO CO
Assistant Secretary
Public Affairs and External Partnerships

DEPARTMENT OF EDUCATION
EXTERNAL PARTNERSHIPS SERVICE

2026 National Teachers' Month-NTM on the Move: Mid Month Celebration

September 19, 2026

AC-26-EPS-PSPU-BPLP-P004
LIST OF SUPPLIES AND MATERIALS

* to be filled up by AMD & Accounting

ITEMS	QUANTITY	UNIT	UNIT COST	AMOUNT	Available at AMD	NO APP- CSE	For Cash Advance
Participant's kit							
Secretariat's Supplies							
Certificate Paper, Conqueror brand, 500 sheets per pack	1	ream	4,000.00	4,000.00			
ID Card Holder	250	pieces	35.00	8,750.00			
ID Lace	250	pieces	30.00	7,500.00			
SIGN PEN, Fine Tip, Black	10	pieces	70.00	700.00			
SIGN PEN, Fine Tip, Blue	10	pieces	70.00	700.00			
Certificate Holder	8	pieces	135.00	1,080.00			
Ink Cartridge, HP F6V27AA (HP680) Black	1	cartridges	600.00	600.00			
Ink Cartridge, HP F6V26AA (HP680) Tri-color	2	cartridges	600.00	1,200.00			
HP GT53-90-ml (Black)	3	bottles	400.00	1,200.00			
HP GT52-90-ml (Yellow)	3	bottles	400.00	1,200.00			
HP GT52-90-ml (Magenta)	3	bottles	400.00	1,200.00			
HP GT52-90-ml (Cyan)	3	bottles	400.00	1,200.00			
PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	2	reams	335.00	670.00			
TOTAL				30,000.00			

Prepared by:

I certify that the above listed supplies and materials are necessary for the successful conduct of this activity

JANNET F. LABRE
Program Manager

Reviewed by:

I certify that the above listed supplies and materials are included in the 2026 APP-CSE of this Office

JANNET F. LABRE
Office Property Custodian

APPROVED BY

CLARETTE LIBORO CO

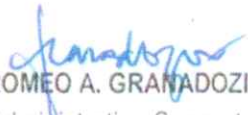
Assistant Secretary

Public Affairs and External Partnerships
Head of Office

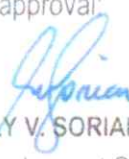
**PRE/POST PROGRAM EXPENSES (PROJECTED EXPENSES) 2026 NATIONAL TEACHERS' MONTH-NTM ON THE MOVE:
MID MONTH CELEBRATION**

ITEM	NO. OF PAX	UNIT COST	FREQUENCY	AMOUNT
Meals for Pre-Meeting - TWG-Central Office, Region VIII and SDO Tacloban City (AM/PM Snacks and Lunch)	20	600.00	1	12,000.00
Meals for General Meeting - TWG-Central Office, Region VIII and SDO Tacloban City (PM Snacks)	50	200.00	1	10,000.00
Meals for Post Meeting - TWG-Central Office, Region VIII and SDO Tacloban City (Lunch)	20	400.00	1	8,000.00
TOTAL				30,000.00

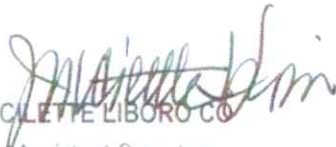
Prepared by:


ROMEO A. GRANADOZIN
 Administrative Support II
 External Partnerships Service

Recommending approval:


ROLLY V. SORIANO
 Project Development Officer IV
 External Partnerships Service

Approved by:


CYLETTE LIBORO CO
 Assistant Secretary
 Public Affairs and External Partnerships

PROPOSED PROGRAM

2026 NATIONAL TEACHERS' MONTH: MID-MONTH CELEBRATION

Tacloban City Convention Center, Tacloban City

September 19, 2025, 8:00 A.M. to 3:00 P.M.

INDICATIVE PROGRAM OF ACTIVITIES

TIME	ACTIVITIES	PERSON RESPONSIBLE
PART I		
7:00 A.M. – 8:30 A.M.	Arrival and Registration	Host Region
8:30 A.M. – 8:40 A.M.	Acknowledgement of Participants	Region VIII (Host Region)
8:40 A.M. – 8:45 A.M.	Welcome Message	SALUSTIANO JIMENEZ Regional Director DepEd Region VIII
8:45 A.M. – 9:10 A.M.	Video Presentation of 2026 Metrobank Outstanding Teachers (Visayas)	AVP c/o MBFI
PART II		
9:10 A.M. – 9:20 A.M.	Philippine National Anthem Prayer for Teacher	LIVE or AVP
9:20 A.M. – 9:40 A.M.	Bagong Pilipinas Cultural Tribute Performance/Show	c/o Region VIII
9:40 A.M. – 9:45 A.M.	Region VIII: DepEd Heroes (Teaching with Passion)	AVP c/o Region VIII
9:45 A.M. – 9:50 A.M.	Message	HON. ROLANDO “KLAREX” UY City Mayor Cagayan De Oro City
9:50 A.M. – 9:55 A.M.	Message and Introduction of the Keynote Speaker	HON. SONNY ANGARA Secretary Department of Education
9:55 A.M. – 10:25 A.M.	Keynote Speaker (for confirmation)	HON. FERDINAND ROMUALDEZ MARCOS JR. President Republic of the Philippines
10:25 A.M. – 10:45 A.M.	Photo Opportunity	
10:45 A.M. – 11:00 A.M.	Extro	AVP streaming
PART III		
11:00 A.M. – 1:00 P.M.	LUNCH (GUESTS AND DEPED OFFICIALS)	
PART IV		
11:00 A.M. – 3:00 P.M.	ENTERTAINMENT SHOW AND RAFFLE DRAWS Invited local artists and performers	

Code	8-05-0005
Name	EPS - Private Sector Patronising Unit
Year	2026

FY 2026 PHYSICAL TARGET

pared by

Recommending Approval

RULEY V. SORDANO
Project Development Officer IV

Assistant Secretary
Public Affairs and External Partnerships

Undersecretary and Chief of Staff

Approved by

RONALD U. MENDOZA, PhD
Professor and Secretary for Strategic Management

Officer-In-Charge **MVA**
Office of the Undersecretary for Finance

Office Code: 1-01-0005
Office Name: PPS - Private Sector Partnerships Unit
Fiscal Year: 2020

	Performance Indicator	With	FY 2026 OBLIGATION PROGRAM

FY 2024 OBLIGATION PROGRAM																			
Activity Code (AC)	Activities	Performance Indicator (Activity Output & Measure)	With Instrument (Y/N)	Total Obligation															
					Jan	Feb	Mar	Total	Apr	May	Jun	Total	July	Aug	Sept	Total	Oct	Nov	Dec
AC-01-2024-001-GR-F	Contract of Partnerships for Research and Innovation	No. of Education Partners (Mentors/ Mentees)	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-02-2024-002-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	1.141.000.00	0.00	2.42.400.00	0.00	1.426.400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-03-2024-003-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-04-2024-004-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-05-2024-005-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	2.387.800.00	0.00	2.387.800.00	0.00	4.787.800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-06-2024-006-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-07-2024-007-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-08-2024-008-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-09-2024-009-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-10-2024-010-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-11-2024-011-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-12-2024-012-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-13-2024-013-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-14-2024-014-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-15-2024-015-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-16-2024-016-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-17-2024-017-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-18-2024-018-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-19-2024-019-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-20-2024-020-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-21-2024-021-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-22-2024-022-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-23-2024-023-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-24-2024-024-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-25-2024-025-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-26-2024-026-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-27-2024-027-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-28-2024-028-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-29-2024-029-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-30-2024-030-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-31-2024-031-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-32-2024-032-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-33-2024-033-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-34-2024-034-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-35-2024-035-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-36-2024-036-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-37-2024-037-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-38-2024-038-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-39-2024-039-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-40-2024-040-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-41-2024-041-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-42-2024-042-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-43-2024-043-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-44-2024-044-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-45-2024-045-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-46-2024-046-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-47-2024-047-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-48-2024-048-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-49-2024-049-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-50-2024-050-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-51-2024-051-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-52-2024-052-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-53-2024-053-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-54-2024-054-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-55-2024-055-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-56-2024-056-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-57-2024-057-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-58-2024-058-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-59-2024-059-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-60-2024-060-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AC-61-2024-061-GR-F	Contract of Partnerships for Research and Innovation	No. of Partnerships Agreements Signed	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

ATTY. FATIMA LIPP, PANONTONGAN
Undersecretary and Chief of Staff

ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
Office-In-Charge
Office of the Undersecretary for Finance
7p 346

Office Code	6-24-4005
Office Name	FPS - Private Sector Partnerships Unit
Fiscal Year	2025

FY 2026 PHYSICAL PLAN / FINANCIAL OBLIGATION / MONTHLY DISBURSEMENT PROGRAM

[illegible]

Prepared by

Heck
ROLY V. BORIANO
 Project Development Officer IV

Approved by

RONALD MENDOZA, PhD
Undersecretary for Strategic Management

Certified and Recommended by

Assistant Secretary
Public Affairs and External Partnerships

Approved by

Recommending Approval

ATTY. FATIMA LIPP ~~D. PAKONTONGAN~~
Undersecretary and Chief of Staff

ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
Officer-in-Charge
Office of the Undersecretary for Finance
7/31/34

Office Code	8-05-6005
Office Name	EPs - Private Sector Partnerships Unit
Fiscal Year	2028

FY 2026 PHYSICAL PLAN / FINANCIAL OBLIGATION / MONTHLY DISBURSEMENT PROGRAM

FY 2024 MONTHLY DISBURSEMENT PROGRAM																	RES		
Activity Code (AC)	Activities	Performance Indicator (Activity Output & Measure)	Total Disbursement	Q1					Q2					Q3					
				Jan	Feb	Mar	Total	Apr	May	June	Total	July	Aug	Sept	Total	Oct		Nov	Dec
AC 1.01: Policy and Procedure Development	Review and Update of Policies and Procedures	No. of Policies and Procedures Reviewed/Updated	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500
AC 1.02: Staff Training and Capacity Building	Conduct of Staff Training Sessions	No. of Staff Training Sessions Conducted	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500
AC 1.03: Infrastructure Development	Upgrade of IT Infrastructure	No. of IT Infrastructure Upgrades Completed	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000
AC 1.04: Monitoring and Evaluation	Conduct of Project Monitoring and Evaluation	No. of Project Monitoring and Evaluation Reports Submitted	500	167	167	166	500	167	167	166	500	167	167	166	500	167	167	166	500
AC 2.01: Policy and Procedure Development	Review and Update of Policies and Procedures	No. of Policies and Procedures Reviewed/Updated	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500
AC 2.02: Staff Training and Capacity Building	Conduct of Staff Training Sessions	No. of Staff Training Sessions Conducted	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500
AC 2.03: Infrastructure Development	Upgrade of IT Infrastructure	No. of IT Infrastructure Upgrades Completed	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000
AC 2.04: Monitoring and Evaluation	Conduct of Project Monitoring and Evaluation	No. of Project Monitoring and Evaluation Reports Submitted	500	167	167	166	500	167	167	166	500	167	167	166	500	167	167	166	500
AC 3.01: Policy and Procedure Development	Review and Update of Policies and Procedures	No. of Policies and Procedures Reviewed/Updated	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500
AC 3.02: Staff Training and Capacity Building	Conduct of Staff Training Sessions	No. of Staff Training Sessions Conducted	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500
AC 3.03: Infrastructure Development	Upgrade of IT Infrastructure	No. of IT Infrastructure Upgrades Completed	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000
AC 3.04: Monitoring and Evaluation	Conduct of Project Monitoring and Evaluation	No. of Project Monitoring and Evaluation Reports Submitted	500	167	167	166	500	167	167	166	500	167	167	166	500	167	167	166	500
AC 4.01: Policy and Procedure Development	Review and Update of Policies and Procedures	No. of Policies and Procedures Reviewed/Updated	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500
AC 4.02: Staff Training and Capacity Building	Conduct of Staff Training Sessions	No. of Staff Training Sessions Conducted	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500
AC 4.03: Infrastructure Development	Upgrade of IT Infrastructure	No. of IT Infrastructure Upgrades Completed	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000
AC 4.04: Monitoring and Evaluation	Conduct of Project Monitoring and Evaluation	No. of Project Monitoring and Evaluation Reports Submitted	500	167	167	166	500	167	167	166	500	167	167	166	500	167	167	166	500
AC 5.01: Policy and Procedure Development	Review and Update of Policies and Procedures	No. of Policies and Procedures Reviewed/Updated	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500	500	500	500	1,500
AC 5.02: Staff Training and Capacity Building	Conduct of Staff Training Sessions	No. of Staff Training Sessions Conducted	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500	833	833	834	2,500
AC 5.03: Infrastructure Development	Upgrade of IT Infrastructure	No. of IT Infrastructure Upgrades Completed	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000	333	333	334	1,000
AC 5.04: Monitoring and Evaluation	Conduct of Project Monitoring and Evaluation	No. of Project Monitoring and Evaluation Reports Submitted	500	167	167	166	500	167	167	166	500	167	167	166	500	167	167	166	500

Prepared by

Staff name
ROLLY A. SORIANO
 Project Development Officer IV

Approved by _____

Certified and Recommended by

Assistant Secretary
Public Affairs and External Partnerships

Approved by

Recommending Approval

ATTY. FATIMA LIPP, D. PANONTONGAN
Undersecretary and Chief of Staff

ATTY. EBSON BYRON K. SY
Assistant Secretary for Finance
Officer-in-Charge
Office of the Undersecretary for Finance



Republic of the Philippines
Department of Education
Office of the Secretary

ROUTING SLIP

☐ Physical copy
☐ Email

Date: _____

To: _____

From: _____

Re: _____

Purpose:

- ☐ URGENT
- ☐ For Information
- ☐ For Follow-Up/Monitor
- ☐ For Appropriate Action
- ☐ For Comment/Recommendation
- ☐ For Consideration, based on existing rules and regulations
- ☐ For Complete Staff Work (CSW)
- ☐ Other Matters

MARCH 23
8:15 AM
DOCS, RON
CHECKING OF
GTN

Notes/Instructions: