



REGIONAL MEMORANDUM
CLMD-2026- 1391

To: Schools Division Superintendents } Division of Catbalogan City
 } Division of Leyte
 } Division of Maasin City
 } Division of Southern Leyte
 } Division of Tacloban City
 All Others Concerned

2. The School Heads of the identified testing centers shall prepare their respective schools on the date of the admission test specified in the following schedule:

Schedule of Examination	Testing Center / School	Division
December 5, 2026	Sogod NHS	Southern Leyte
December 5, 2026	Maasin City NHS	Maasin City
December 5, 2026	Dawahon IS	Leyte
January 9, 2027	Leyte NHS	Tacloban City
January 9, 2027	Samar NS	Catbalogan City
January 16, 2027	Kananga NHS	Leyte
January 23, 2026	Limasawa NHS	Southern Leyte

4. The VSU will provide counterpart funds for the cost of electricity and will allocate daily funds for the on-site proctor and other personnel who will be involved during the conduct of the VSUCAT 2027.

5. Immediate dissemination of and compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: As stated

References: Communication Letter from Visayas State University
Memorandum of Agreement between VSU and DepEd RO VIII
To be indicated in the Perpetual Index under the following subjects:

ADMISSION TEST
TESTING CENTERS
VISAYAS STATE UNIVERSITY

CLMD-ESF





VISAYAS
STATE UNIVERSITY

ADMISSIONS
OFFICE

22 September 2026

DR. SALUSTIANO T. JIMENEZ

Regional Director
Department of Education Region VIII
Pawing, Palo, Leyte

Dear Dr. Jimenez:

Greetings from the Visayas State University (VSU) in the City of Baybay, Leyte!

We are currently in the process of conducting the **Visayas State University College Admission Test (VSUCAT 2027) for School Year 2027-2028**. For this year, there are seven (7) testing centers identified in Eastern Visayas.

It is in this regard that I would like to request for the issuance of a Memorandum Circular from your office informing the school heads relative to the conduct of the Visayas State University College Admission Test (VSUCAT 2027) for Academic Year 2027-2028.

1. The School Heads of the identified testing centers shall prepare their respective schools on the date of the admission test specified in the following schedules:

Schedule of Examination	Testing Center	Number of Takers	Address	Proctor
December 5, 2026 (Sat) 8:00-10:00 AM / 10:00-12:00 NN	✓ Sogod National High School (4-5 classrooms)	200	Sogod, Southern Leyte	Ms. Leah P. Caraquil
December 5, 2026 (Sat) 8:00-10:00 AM / 10:00-12:00 NN	✓ Maasin City National High School (School Covered Court)	200	Government Center, Combado, Maasin City, Southern Leyte	Ms. Myra E. Cardona
December 5, 2026 (Sat) 10:00-12:00 NN	✓ Dawahon Integrated School (1 classroom)		Dawahon, Bato, Leyte	
January 9 (Sat), 10 (Sun), 2027 8:00-10:00 AM / 10:00-12:00 PM	✓ Leyte National High School (School Covered Court)	200	School, Tacloban City, Leyte	Ma. Christine Grace D. Monsanto
January 9 (Sat), 2027 8:00-10:00 AM	✓ Samar National School (School Covered Court)	200	San Francisco Street, Barangay 7, Catbalogan City, Samar	Josephine Anne F. Caro
January 16 (Sat), 2027 8:00-10:00 AM	✓ Kananga National High School (School Covered Court)	200	Kananga, Leyte	To be identified



ADMISSIONS OFFICE

Visayas State University, Baybay City, Leyte, PHILIPPINES
Email: admissions@vsu.edu.ph
Website: www.vsu.edu.ph
Telephone: +63 53 565 0600 local 1007



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January 23 (Sat), 2027 10:00-12:00 NN	Limasawa National High School	100	Limasawa, Southern Leyte	To be identified
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2. Interested applicants are encouraged to access the 2027 VSU College Admission Portal, where the recorded Online Admissions Forum held on September 12, 2026 is available. This recording serves as a quick guide to the programs/courses offered, admission quotas, and requirements.
3. Online submission of the required credentials commenced on September 14, 2026 and will end on November 14, 2026.
4. Moreover, interested Senior High School learners may check its FB page: **Visayas State University Admissions Office** for detailed information.
5. You may also contact Mr. Jesus Freddy M. Baldos, VSU Admissions Office at 053-565-0600 local 1007.
6. VSU will provide counterpart funds for the cost of electricity and will allocate daily funds for the on-site proctor and other personnel who will be involved during the conduct of the VSUCAT 2027.
7. Attached kindly find copy of the MOA entered into by VSU and DepEd RO VII.

In the service of the Nation,


JESUS FREDDY M. BALDOS
 Administrative Officer V

Vision: A global green university providing progressive leadership in agriculture, science & technology, education and allied fields for societal transformation.

Mission: To produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagements.

MEMORANDUM OF AGREEMENT

KNOW ALL MEN THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT (MOA)** entered into by and between:

The **VISAYAS STATE UNIVERSITY (VSU)**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700, and converted into a state university by virtue of Republic Act No. 9158, and renamed as Visayas State University by virtue of Republic Act No. 9437, with principal office at Baybay City, Leyte, duly represented by its President, **Dr PROSE IVY G. YEPES**, hereinafter referred to as "**FIRST PARTY**";

-and-

The **DEPARTMENT OF EDUCATION EASTERN VISAYAS (DepEd Region VIII)**, a government agency represented by its OIC-Regional Director, **Dr. Ronelo Al K. Firmo**, with principal address at Government Center, Candahug, Palo, Leyte and hereinafter referred to as the "**SECOND PARTY**".

WITNESSETH THAT:

WHEREAS, the FIRST PARTY is a higher education institution mandated to produce highly competent and world-class manpower in science and technology (S&T), especially for agriculture, environmental management and industries who are proficient in communication skills, critical thinking and analytical activities;

WHEREAS, the FIRST PARTY, through its Admissions Office, facilitates the operation of admissions activities of the University, conducts information campaigns, administers the VSU College Admission Test (VSUCAT) in various localities, and releases the results of the VSUCAT;

WHEREAS, the FIRST PARTY intends to bring its admission services and entrance examinations at the door-step of various senior high schools throughout Visayas areas;

WHEREAS, the SECOND PARTY is a government agency responsible in introducing the K to 12 basic education programs in all public and private schools that includes Senior High School;

WHEREAS, the SECOND PARTY has the direct mandate to oversee the operations of the Senior High Schools including its manpower, facilities, and equipment;

WHEREAS, both PARTIES have the common mandate of delivering quality education services to their clients;

NOW, THEREFORE, for and in consideration of the mutual stipulation and conditions hereinafter contained, the PARTIES do hereby agree as follows:

1. The FIRST PARTY shall:

- 1.1. Coordinate with the school heads of different identified Senior High Schools in the provinces of Biliran, Leyte, Southern Leyte, Samar, Eastern Samar, Northern Samar, Baybay City, Borongan City, Calbayog City, Catbalogan

City, Maasin City, Ormoc City, and Tacloban City for the conduct of the annual VSU Information Drive in the months of August - December;

- 1.2. Coordinate with the School Heads of the identified Testing Centers prior to the conduct of the annual VSUCAT in the months of January to April:

- a. Leyte National High School, Tacloban City, Leyte
- b. Eastern Samar National Comprehensive High School, Borongan City, Eastern Samar
- c. Samar National School, San Francisco Street, Barangay 7, Catbalogan City, Samar
- d. Catarman National High School, Barangay Dalakit, Catarman, Northern Samar
- e. Naval National High School, Naval, Biliran
- f. Maasin City National High School, Government Center, Combado, Maasin City, Southern Leyte
- g. Sogod National High School, Sogod, Southern Leyte

- 1.3. Supervise and manage the conduct of the information drive and VSUCAT;

- 1.4. Provide counterpart funds of Php1,000 per day for the cost of electricity which will be used during the conduct of the hybrid VSUCAT based on BOR Resolution No. 27, s. 2025 charged to OSF 02 Admissions; and

- 1.5. Allocate funds of Php1,000 per day for the on-site Proctor/s and other personnel during the conduct of the hybrid VSUCAT based on BOR Resolution No. 27, s. 2025 charged to OSF 02 Admissions.

2. The SECOND PARTY shall:

- 2.1. Allow the conduct of the hybrid VSUCAT to the Senior High School Learners of DepEd Region VIII;

- 2.2. Issue DepEd Regional Memorandum Order to the Schools Division Offices regarding the conduct of information drive to various Senior High Schools in Region VIII and the conduct of the hybrid VSUCAT to the identified Testing Centers;

- 2.3. Allow the FIRST PARTY to use the school premises, with proper coordination with school heads and consent of the Schools Division Superintendent for the purpose of conducting the hybrid VSUCAT for Senior High School Learners; and

- 2.4. Give authority, through the Schools Division Superintendent, to School Heads to enter into an agreement with the FIRST PARTY in terms of the use of school facilities and equipment and assignment of Proctors in the conduct of the VSUCAT.

DISPUTE RESOLUTION

The Parties shall as often as possible mutually consult with each other with respect to the performance of their respective obligations under this Agreement. The Parties shall exert their best efforts to properly resolve any differences or disagreements with respect to any dispute that may arise in connection with this Agreement. However, if such disagreement or differences persist despite efforts of the Parties to settle the

same, it is mutually agreed upon that the dispute shall be settled by arbitration in accordance with the rules of the "Alternative Dispute Resolution Act of 2004".

VENUE OF ACTION

Any legal action arising or in connection to this Agreement shall be filed exclusively in the courts of Baybay City and/or Tacloban City to the exclusion of all other courts.

EFFECTIVITY AND CONTINUITY CLAUSE

This AGREEMENT shall take effect upon signing by both PARTIES and shall remain in force for a period of five (5) years and renewable every five (5) years. The VSU and the DepEd Region VIII shall submit their intention for renewal of this agreement through formal notice within thirty (30) days before the expiration of this Agreement.

Both PARTIES reserve their rights to terminate their participation in the agreement through formal written notice within thirty (30) days before the effectivity of the termination. Termination shall be subject to the mutual agreement between the PARTIES.

IN WITNESS WHEREOF, the PARTIES thereto, by their duly authorized representatives, have executed this Agreement this 16 day of SEP 2025.

VISAYAS STATE UNIVERSITY

DEPARTMENT OF EDUCATION EASTERN VISAYAS



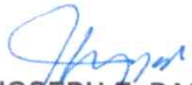
PROSE IVY G. YEPES
University President

By:



RONEO AL K. FIRMO
OIC-Regional Director

Signed in the presence of
Witnesses



JOSEPH E. PADILLA
University Admissions Officer



GERTRUDES C. MABUTIN
OIC-Chief CLMD

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S. S.
CITY OF BAYBAY)

BEFORE ME, personally appeared the following:

	ID No.	Issued At
PROSE IVY GUASA-YEPES	V002163	VSU, Baybay City, Leyte
RONALO AL K. FIRMO	0546783	PRC, Tacloban City

known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the agencies represented.

This instrument consisting of four (4) pages including this Acknowledgment has been signed on each and every page by the parties and their instrumental witnesses.

WITNESS MY HAND AND SEAL this 10 DEC 2025 day of _____ 2025 in Baybay City, Leyte.

Doc. No. 1830 :
Page No. 52 :
Book No. 44 :
Series of 2025.

NOTARY PUBLIC

ATTY. RYSAN C. GUINOCOR

Notary Public

Until December 31, 2025

PTR No. 0327797-Baybay City, Leyte-1/17/2025

IBP No. 503557-Tacloban City-01/09/2025

Roll of Attorneys No. 57467

MCLE No. VII-0022195-04/14/2025

VSU, Baybay City, Leyte