



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 26, 2026

REGIONAL MEMORANDUM

No. **1395**, s. 2026

**TRAINING OF TRAINERS FOR "CREATING CARING SCHOOL COMMUNITIES:
A CAPACITY-BUILDING JOURNEY FOR SEL-DRIVEN SCHOOL LEADERS"**

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. In reference to Memorandum DM-OULS-2026-412, this Office, through the Human Resource Development Division (HRDD), shall conduct the **Training of Trainers for "Creating Caring School Communities: A Capacity-Building Journey for SEL-Driven School Leaders"** on **December 14-18, 2026**, at a venue to be announced through a separate issuance.

2. This professional development program aims to: (a) equip school heads with practical evidence-based tools and leadership insights to help them foster emotionally supportive and inclusive school environments, aligned with the Philippine Professional Standards for School Heads (PPSSH); and (b) capacitate school leaders to effectively guide teachers in modeling emotionally intelligent leadership and institutionalizing practices that foster positive relationships and safe learning spaces.

3. The Schools Division Offices, through the School Governance Operation Division-Human Resource Development Section (SGOD-HRDS) and the Curriculum Implementation Division (CID), shall endorse participants to serve as resource persons for the division-level rollout, subject to the following qualifications:

- a. Must be a certified Learning Facilitator with at least two (2) years of experience as a school head, or must be a Public Schools District Supervisor (PSDS); and
- b. Must hold a master's degree in any field of specialization.

4. The SDOs are reminded to ensure equitable representation of elementary and secondary school heads, including PSDSs, in endorsing participants.

5. The HRD Senior Education Program Specialist (SEPS)/Education Program Specialist II (EPS II) is requested to confirm the attendance of the endorsed participants by completing the online confirmation form on or before **November 26, 2026**, through this link: **<https://bit.ly/caring-school-communities>**.

6. Participants are expected to bring their laptops and extension cords for use during the training.

7. Expenses for the venue lease, including participants' meals and accommodations, shall be charged to the HRD PSF. In contrast, transportation and other expenses for the participants shall be charged to their respective Local Funds, subject to existing accounting and auditing rules and regulations.

8. For inquiries or concerns, contact Dr. Harvie D. Villamor, Chief of HRDD, through **hrdd.region8@deped.gov.ph**.

9. Immediate dissemination of and compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosure: As stated
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

CAPACITY-BUILDING
CARING SCHOOL COMMUNITIES
SCHOOL LEADERS

HRDD-DSS





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

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MEMORANDUM
DM-OULS-2026-412

TO : **Regional Directors**
Schools Division Superintendents
HRDD Chiefs / NEAP R Focal Persons
All Others Concerned

Carmela C. Oracion

FROM : **CARMELA C. ORACION**
Undersecretary for Learning Systems

SUBJECT : **ROLLOUT AND CPD ACCREDITATION OF THE
PROFESSIONAL DEVELOPMENT PROGRAM "CREATING
CARING SCHOOL COMMUNITIES: A CAPACITY BUILDING
JOURNEY FOR SEL-DRIVEN SCHOOL LEADERS"**

DATE : 21 September 2026

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1. Following the successful conduct of the professional development program **Creating Caring School Communities: A Capacity Building Journey for SEL-Driven School Leaders** held in August 2025, the National Educators Academy of the Philippines (NEAP) encourages all participants to initiate the roll-out of the said training within their respective Schools Division Offices (SDOs). This initiative aims to scale the program's impact, equipping more school leaders with evidence-based tools and leadership insights to foster inclusive and emotionally supportive school environments.
2. To ensure that the program is responsive to local needs, the implementation timeline and venue selection shall be determined based on the context and operational requirements of the respective SDOs. Implementers are encouraged to integrate these sessions into their local professional development calendars to ensure maximum engagement and effectiveness.
3. As part of the institutionalization of this program, all implementers are tasked to apply for Continuing Professional Development (CPD) Accreditation for their respective roll-out sessions. The process for accessing the necessary materials is as follows:
 - a. **Step 1:** Participants must first accomplish this Microsoft Form, tinyurl.com/LocalSELPRCForm, to access and download the required files for the **CPD accreditation application**.
 - b. **Step 2:** Upon filing the application, participants shall answer this form, tinyurl.com/LocalSELTRPFForm to submit the proof of application for CPD accreditation.
 - c. **Step 3:** Access the download pathway for the full Training Resource Packages tailored for the program roll-out after successful submission of

the proof of application. Resources and important links are accessible at the end of the forms after due submission.

4. All are reminded to implement necessary arrangements to ensure that participation in the program of concerned personnel will not cause class disruptions and hamper office operations.
5. Expenses relative to the implementation of the program shall be charged to the available HRD/HRTD Fund in the Region and Division Office or other local funds subject to the accounting and auditing rules and regulations.
6. Should you have questions and concerns, please coordinate with the NEAP Professional Development Division, through email neap.pdd@deped.gov.ph or via landline at (02) 8715-9919.
7. For immediate dissemination and appropriate action.



16th Floor, TechZone Condominium Corporation,
213 Sen. Gil Puyat Avenue, Brgy. San Antonio, Makati City, 1209
Email Address: ouct@deped.gov.ph | Website: www.deped.gov.ph