November 3, 2026

REGIONAL MEMORANDUM
No. 1433 s. 2026

LIVE-OUT WORKSHOP ON THE FINALIZATION AND PRESENTATION OF THE FY 2028 PLANS AND BUDGET PROPOSALS

To: Assistant Regional Director
Chiefs, Functional Divisions
Section/Unit Heads
Schools Division Superintendents
Budget Officers
Planning Officers
All Others Concerned

1. In line with the Department's annual planning and budget preparation cycle, the Department of Education Regional Office VIII, through the Policy, Planning, and Research Division (PPRD) and the Finance Division, shall conduct the **Live-out Workshop on the Finalization and Presentation of the FY 2028 Plans and Budget Proposal Workshop** on November 10–11, 2026 at RELC-NEAP Hall 1 DepEd Regional Office VIII.

2. The workshop aims to align the FY 2028 plans and budget proposals of the Regional Office and the Schools Division Offices (SDOs) with the Regional and Division Education Development Plans and the priority programs of the Department.

3. The following are enjoined to participate in the workshop:

Office	Participants
Regional Office	Regional Director Assistant Regional Director Chiefs of the Functional Divisions Planning Officer Budget Officer Education Program Supervisor, PPRD Section/Unit Heads
Schools Division Offices	Schools Division Superintendents Budget Officers Planning Officers

4. Specifically, the workshop shall focus on the following:

a. Presentation of the planning and budget parameters and priorities for FY 2028;
b. Review and alignment of the proposed programs, projects, and activities (PPAs) of each office with the Regional and Division Education Development Plans; and
c. Preparation and finalization of the FY 2028 Plans and Budget Proposals of the Regional Office and the SDOs.

5. Participants are requested to bring their laptops, their respective Regional/Division Education Development Plan, FY 2027 Budget Proposal, and FY 2028 PPAs.

6. Venue and food expenses shall be charged against the Office of the Regional Director (ORD) funds, subject to the usual accounting and auditing rules and regulations. First meal shall be the snack on Day 1, and the last meal shall be the afternoon snack on Day 2.

7. Participation in this activity shall be considered official. Travel, lodging and other incidental expenses of the participants shall be charged against their respective local funds, subject to the usual accounting and auditing rules and regulations.

8. For coordination and other concerns, please contact the Policy, Planning, and Research Division through email address pprd.region8@deped.gov.ph.

9. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: None
References: None
To be indicated in the Perpetual Index under the following subjects:

BUDGET PLANNING WORKSHOP

DEPARTMENT OF EDUCATION
RECORDS SECTION REGIONAL OFFICE VIII
1433
11.4.26

PPRD-MSM