Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 4, 2026

REGIONAL MEMORANDUM
CLMD-2024- 1452

URGENT PREPARATIONS FOR THE NATIONAL ONSITE VALIDATION FOR ORMOC CITY'S LITERACY PROGRAMS: THE 2026 NATIONAL LITERACY AWARDS (NLA) FINALIST

To: Schools Division Superintendent } Ormoc City Division
All Others Concerned

1. In reference to the official communication from the Literacy Coordinating Council (LCC) Secretariat, dated October 29, 2026, this Office, through the Curriculum and Learning Management Division (CLMD) and in coordination with the National Literacy Awards (NLA) Regional Selection Committee (RSC) and the Schools Division Office (SDO) of Ormoc City, encourages the concerned offices to initiate technical assistance provision in preparation for the **National Onsite Validation for Ormoc City's Literacy Programs: The 2026 National Literacy Awards (NLA) Finalist,** on **November 10-12, 2026** at the venues specified in the attached matrix of activities.

2. The Regional NLA/Gawad LIYAB Coordinator shall coordinate and make necessary arrangements with the members of the RSC, the Division NLA Coordinator, and the Ormoc City Local Literacy Council (LLC) Coordinator.

3. The Division NLA coordinator shall present before the attendees the proposed budget and activities in facilitating the national evaluators, with the funding source to be identified and finalized in the meeting. A separate Memorandum on this regard, which shall already include the committee assignments and Terms of Reference (ToR), will be issued on a later date.

4. The RSC members' travel and other expenses related to this activity shall be charged against the **downloaded LCC/ALS Funds** at the Regional Office, while the participants from Ormoc City Division and Ormoc City Government Unit to their respective LLC/local funds, subject to the usual accounting and auditing rules and regulations.

5. All other details are stipulated in the attached official communication.

6. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

DEPARTMENT OF EDUCATION
RECORDS SECTION REGIONAL OFFICE VIII
1452
11.5.26

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Enclosures: Matrix of Activities
References: As stated
To be indicated in the Perpetual Index under the following subjects:

AWARDS
LITERACY
TECHNICAL ASSISTANCE

CLMD-GEC-APC

Enclosure No. 1 to RM No. 1452, s. 2026 dated November 4, 2026

MATRIX OF ACTIVITIES

Urgent Preparations for the National Onsite Validation for Ormoc City's Literacy Programs: The 2026 National Literacy Awards (NLA) Finalist

Ormoc City, Leyte
November 10-12, 2026

<table>
<tr><td rowspan="2">TIME</td><td colspan="2">ACTIVITIES</td><td></td></tr>
<tr><td>November 10, 2026</td><td>November 11, 2026</td><td>November 12, 2026</td></tr>
<tr><td>08:01 AM – 09:00 AM</td><td rowspan="3">PROPONENTS' PREPARATIONS OF DOCUMENTS AND ITINERARIES</td><td>COURTESY VISIT WITH THE CITY MAYOR</td><td rowspan="2">REPORT GENERATION AND FINALIZATION BY THE RO-SDO VALIDATING TEAM FOR PRESENTATION DURING AN EXIT CONFERENCE</td></tr>
<tr><td>09:01 AM – 12:00 NN</td><td>OCULAR VISIT AT THE OFFICES OF THE LITERACY PROGRAMS AND PROVISION OF TECHNICAL ASSISTANCE</td></tr>
<tr><td>12:01 PM – 12:59 PM</td><td colspan="2">NOON BREAK</td></tr>
<tr><td>01:00 PM – 03:00 PM</td><td>TRAVEL TIME AND ARRIVAL AT ORMOC CITY DIVISION OFFICE OF THE RSC, RST, AND RO NLA FOCAL</td><td rowspan="2">CONTINUATION OF OCULAR VISIT AT THE OFFICES OF THE LITERACY PROGRAMS AND PROVISION OF TECHNICAL ASSISTANCE - CUM- INTERVIEW WITH THE PROJECT BENEFICIARIES</td><td>EXIT CONFERENCE</td></tr>
<tr><td>03:01 PM – 05:00 PM</td><td>SHORT OPENING AND CONFERENCE WITH THE RSC MEMBERS, DIVISION NLA TEAM, AND ORMOC CITY LOCAL LITERACY COUNCIL</td><td rowspan="2">HOMEWARD BOUND</td></tr>
<tr><td>05:01 PM</td><td>ADJOURNMENT</td><td>END of Day 2 Activities</td></tr>
<tr><td>Management at the venues</td><td colspan="3">Host SDO of Ormoc City thru the NLA Coordinator and the Ormoc City LLC Focal and Committee Chairpersons</td></tr>
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