Republic of the Philippines
# Department of Education
REGION VIII - EASTERN VISAYAS

November 19, 2026

**REGIONAL MEMORANDUM**
ORD-2026- 1540

**TECHNICAL WORKING SESSIONS ON BUILDING SYSTEM FEATURES RECOMMENDED BY PROCESS OWNERS ON THE INTEGRATED HUMAN RESOURCE AND PAYROLL SYSTEM**

To: Regional Office ICT Unit
Schools Division Superintendents } Calbayog City
} Northern Samar
} Samar
} Southern Leyte

1. This Office, through the Information and Communications Technology Unit, shall facilitate the conduct of technical working sessions on building system features recommended by process owners on the Integrated Human Resource and Payroll System on November 23-27, 2026 at Lumina Hall, Pergola, Tacloban City.

2. The participants to this live-out activity are the following:

| NO. | NAME | POSITION | OFFICE |
|---|---|---|---|
| 1 | Jim Albert Lagado | ITO I | Regional Office |
| 2 | Gary Ballon | ITO I | DepEd Calbayog City |
| 3 | Drixel Idol Ortega | ADAS III | DepEd Calbayog City |
| 4 | Rolando Lucenecio Jr. | ITO I | DepEd Northern Samar |
| 5 | Christian Paul Abuda | ITO I | DepEd Samar |
| 6 | Joel Quilantang | ITO I | DepEd Southern Leyte |

3. Travel expenses incurred during this activity shall be charged against the respective Offices' local funds and/or program support funds, subject to the existing accounting rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.

**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**
Regional Director

Enclosures: n/a
References: n/a
To be indicated in the Perpetual Index under the following subjects:

INFORMATION TECHNOLOGY

ORD-ICTU-JAL

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE
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